

AGENDA ITEM 8-B
CONSENT AGENDA ITEM

TO: CHAIRMAN KAUFFMAN AND THE VRE OPERATIONS BOARD

FROM: DALE ZEHNER

DATE: APRIL 20, 2007

RE: AUTHORIZATION TO ISSUE AN INVITATION FOR BIDS FOR LUBE OIL DELIVERY SERVICES

RECOMMENDATION:

The VRE Operations Board is being asked to authorize the VRE Chief Executive Officer to issue an Invitation for Bids (IFB) for lube oil delivery services.

BACKGROUND:

As part of Amtrak's previous maintenance responsibilities, locomotive lube oil was added to the in-train locomotives. With the transfer of maintenance activities on VRE's fleet from Washington to VRE's Virginia yards, the need arose to procure the delivery of lube oil at both yards.

VRE locomotives consume approximately 750 gallons of lube oil per week. While it is temporarily being delivered using purchase orders, a long term contract is required to ensure the best price and regularity of the service. The IFB will be developed for the bulk delivery of locomotive lube oil to each yard and will allow for a contract term of one year with two one-year renewable options.

FISCAL IMPACT:

Funding for this contract is included in the FY 2008 Operating Budget.

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RESOLUTION
8B-04-2007
OF THE
VIRGINIA RAILWAY EXPRESS
OPERATIONS BOARD

WHEREAS, with the transfer of maintenance activities on VRE's fleet from Washington to VRE's Virginia yards, the need arose to procure the delivery of lube oil at both yards; and,

WHEREAS, VRE's locomotives consume approximately 750 gallons of lube oil per week; and,

WHEREAS, the level of activity involved in restoring that much lube oil to the locomotives requires bulk delivery of the product.

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board authorizes the VRE Chief Executive Officer to issue an Invitation for Bids (IFB) for lube oil delivery services.