

AGENDA ITEM 9E
ACTION ITEM

TO: CHAIRMAN KAUFFMAN AND THE VRE OPERATIONS BOARD

FROM: DALE ZEHNER

DATE: DECEMBER 21, 2007

RE: AUTHORIZATION TO AWARD GENERAL ENGINEERING CONSULTING SERVICES CONTRACTS

RECOMMENDATION:

The VRE Operations Board is being asked to recommend that the Commissions authorize the Chief Executive Officer to award general engineering consulting service contracts to HDR Engineering, Inc; DMJM HARRIS; and STV/Ralph Whitehead Associates. The terms of the contract call for shared authorization between all three firms for a period no longer than five years and an amount not to exceed \$5,000,000.

BACKGROUND:

The current GEC contract expires on April 10, 2008. To-date, over 38 task orders have been issued and the total contract value is close to reaching the contract limit of \$5,000,000. VRE's general engineering needs have included civil project work (engineering, design and construction inspection services), technical report writing (environmental assessments) and research and planning efforts (strategic planning and design guidelines). As a result, VRE has found the use of a general engineering contract to be more efficient than completing numerous, separate procurements. The GEC program is not intended to address all projects and separate procurements will continue to be issued via the RFP process when deemed appropriate.

Authorization was granted at the June 2007 Operations Board meeting to solicit proposals from various firms. Six proposals were received on October 4, 2007 and an evaluation committee was formed to evaluate them. Following interviews

and negotiations, VRE staff recommend award to HDR Engineering, Inc; DMJM HARRIS; and STV/Ralph Whitehead Associates. The proposed contracts will have a combined value of up to \$5,000,000 for a term not to exceed five years. Individual task orders over the CEO's authorization limit of \$50,000 will continue to be brought to the Operations Board for approval.

FISCAL IMPACT:

Funds for the project are included in VRE's Capital Improvement Program through specific capital projects.

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**RESOLUTION
9E-12-2007
OF THE
VIRGINIA RAILWAY EXPRESS
OPERATIONS BOARD**

WHEREAS, past general engineering needs for the VRE have included civil project work, technical report writing and research and planning; and,

WHEREAS, the period of the existing contracts will expire on April 10, 2008, and the total authorization limit of \$5,000,000 is close to being reached; and,

WHEREAS, six proposals were received on October 4, 2007, and an evaluation committee was formed to evaluate them; and,

WHEREAS, HDR Engineering, Inc, DMJM HARRIS and STV/Ralph Whitehead Associates are being recommended for award.

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board recommends that the Commissions authorize the Chief Executive Officer to award general engineering consulting service contracts to HDR Engineering, Inc; DMJM HARRIS; and STV/Ralph Whitehead Associates. The terms of the contract call for shared authorization between all three firms for a period no longer than five years and an amount not to exceed \$5,000,000.