

AGENDA ITEM 8-F
ACTION ITEM

TO: CHAIRMAN KAUFFMAN AND THE VRE OPERATIONS BOARD

FROM: DALE ZEHNER

DATE: SEPTEMBER 21, 2007

**RE: AUTHORIZATION TO EXTEND PERSONAL SERVICE
CONTRACT FOR VRE CONTRACT EMPLOYEE**

RECOMMENDATION:

The VRE Operations Board is being asked to authorize the VRE Chief Executive Officer to extend the term of a personal service contract with Terri Anomnachi to serve as the project engineer for fare collection system and SmarTrip integration support for a period not to exceed three years.

BACKGROUND:

In August of 2003, VRE hired Ms. Anomnachi as an independent contractor to aid VRE staff in completing the Fare Collection II (FC II) equipment procurement. The personal service contract was executed under the Chief Executive Officer's purchasing authority.

At the August 20, 2004 meeting, the VRE Operations Board authorized the hiring of an independent contractor to serve as project engineer in support of the integration of VRE in the regional SmarTrip program over a three year period. Ms. Anomnachi was selected for that position and a new independent contractor agreement was executed in November 2004 to expand the scope of the services provided to include both the general fare collection system and SmarTrip technical support.

VRE SmarTrip implementation has been deferred due to delays in WMATA deployment of the software system necessary to enable the use of SmarTrip cards with the VRE fare collection system.

VRE is proceeding to upgrade its fare collection system software and hardware as an initial step towards SmarTrip integration via an amendment to the existing Scheidt and Bachmann FC II equipment procurement contract. This first phase can be completed independent of WMATA's SmarTrip deployment schedule. In addition to developing VRE's plan to integrate its equipment with the regional SmarTrip system, Ms. Anomnachi provides day-to-day oversight of the fare collection system maintenance contract.

The current contract with Ms. Anomnachi is set to expire in November of 2007. The VRE Operations Board is, therefore, being asked to extend the agreement for three additional years, until November of 2010. No additional funding is being requested as only \$148,242 has been spent from the authorized amount of \$359,169.

FISCAL IMPACT:

There is no fiscal impact associated with this action. Funding for this position is included in VRE's Capital Improvement Program (CIP) as part of the SmarTrip project and in the annual Operating Budget.

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RESOLUTION
8F-09-2007
OF THE
VIRGINIA RAILWAY EXPRESS
OPERATIONS BOARD

WHEREAS, in November 2004, VRE contracted with an independent contractor to perform Fare Collection II and SmarTrip support duties; and,

WHEREAS, there is an ongoing need for technical support related to the VRE fare collection system operations and integration of the system with the regional SmarTrip system; and,

WHEREAS, the services provided by Terri Anomnachi are essential to the continued successful operation of the fare collection system and the development and implementation of VRE's SmarTrip integration plan.

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board authorizes the Chief Executive Officer to extend the term of a personal service contract with Terri Anomnachi as the fare collection system project engineer for three additional years, until November of 2010.