

**AGENDA ITEM 8-B**  
**CONSENT ITEM**

**TO: CHAIRMAN JENKINS AND THE VRE OPERATIONS BOARD**

**FROM: DALE ZEHNER**

**DATE: OCTOBER 17, 2008**

**RE: AUTHORIZATION TO AMEND TASK ORDER FOR ON-CALL  
ENGINEERING SERVICES**

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**RECOMMENDATION:**

The VRE Operations Board is being asked to authorize the Chief Executive Officer to amend a task order with STV, Inc. for on-call engineering services by the amount of \$97,000, for a total task order amount not to exceed \$140,808.

**BACKGROUND:**

In March of 2008, the VRE CEO issued a task order to STV, Inc., VRE's Mechanical Engineering Consultant for on-call engineering services through the end of the fiscal year, June of 2008. This task order was issued as there are frequent, small tasks requiring technical advice from professional mechanical engineers. The task order was issued under the CEO's authority in the amount of \$43,808.

Engineering services provided under this task order include evaluating locomotives and railcar maintenance and repair issues, developing technical specifications for minor procurements, supporting specific equipment tests, providing technical assistance in warranty claim issues, providing technical assistance in the development of VRE's maintenance facilities, and performing other mechanical engineering tasks as requested by VRE. The amended funding level is estimated to last through June 2009.

**FISCAL IMPACT:**

Funding for this task order will come from the 2009 Operating Budget.

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**FROM: DALE ZEHNER**  
**DATE: OCTOBER 17, 2008**  
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**ENGINEERING SERVICES**

**RESOLUTION**  
**8B-10-2008**  
**OF THE**  
**VIRGINIA RAILWAY EXPRESS**  
**OPERATIONS BOARD**

**WHEREAS**, there are frequent, small tasks requiring the services and technical advice of professional mechanical engineers; and,

**WHEREAS**, in March of 2008, a task order was issued to VRE's Mechanical Engineering Consultant under the CEO's authority for on-call mechanical engineering services in the amount of \$43,808; and,

**WHEREAS**, VRE is now seeking authority to increase the task order value and time period.

**NOW, THEREFORE, BE IT RESOLVED THAT**, the VRE Operations Board authorizes the Chief Executive Officer to amend a task order with STV, Inc. for on-call engineering services by the amount of \$97,000, for a total task order amount not to exceed \$140,808.