

AGENDA ITEM 9-E
ACTION ITEM

TO: CHAIRMAN JENKINS AND THE VRE OPERATIONS BOARD

FROM: DALE ZEHNER

DATE: OCTOBER 17, 2008

RE: AUTHORIZATION TO AWARD CONTRACT FOR EXTERIOR WASHING OF VRE FLEET

RECOMMENDATION:

The VRE Operations Board is being asked to authorize the Chief Executive Officer to enter into a contract with East Coast Power Washing of Kill Devil Hills, North Carolina for the exterior washing of the VRE fleet in the amount of \$450,000 over a three year period.

BACKGROUND:

In June 2005, the Operations Board authorized the award of a contract for the exterior washing of VRE's fleet. The contract was for a base year plus two additional one-year options. The end of the second option year is November 2008. On August 28, 2008 a procurement was issued for a new contract and proposals were due on September 30, 2008. Two proposals were received and award is being recommended to East Coast Power Washing.

Since the time of the original contract, the Operations Board also authorized the construction of a train washer at Crossroads yard. Although this train washer will be in service by the end of October, supplemental cleaning services are still required including detailed cleaning, hand washing of some locomotive equipment, and spot services at the Broad Run yard.

While authorization is being sought for an amount that would allow complete fleet-wide washing every two months, actual task order amounts are expected to be lower. The contract consists of a base year with two one year options, which will be exercised at the VRE CEO's discretion. The annual authorization limit for each year will be \$150,000.

FISCAL IMPACT:

Funding for this contract is supplied by the FY 2009 – FY 2011 Operating budgets.

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RESOLUTION
9E-10-2008
OF THE
VIRGINIA RAILWAY EXPRESS
OPERATIONS BOARD

WHEREAS, VRE began a program of providing hand washing of its fleet several years ago; and,

WHEREAS, the current contract for these services expires in November; and,

WHEREAS, the train washer being installed at the Crossroads yard does not preclude the need to maintain a contract for supplemental cleaning services.

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board authorizes the Chief Executive Officer to enter into a contract with East Coast Power Washing of Kill Devil Hills, North Carolina for the exterior washing of the VRE fleet in the amount of \$450,000 over a three year period.