

AGENDA ITEM 8-B
CONSENT AGENDA ITEM

TO: CHAIRMAN JENKINS AND THE VRE OPERATIONS BOARD

FROM: DALE ZEHNER

DATE: MARCH 21, 2008

**RE: AUTHORIZATION TO ISSUE A REQUEST FOR PROPOSALS (RFP)
FOR INTERIOR CLEANING OF RAILCARS**

RECOMMENDATION:

The VRE Operations Board is being asked to authorize the Chief Executive Officer to issue a Request for Proposals (RFP) for interior cleaning of railcars.

BACKGROUND:

Despite daily cleaning of VRE's car fleet, a more comprehensive and detailed cleaning must also be undertaken twice per year, which focuses on areas such as corner locations, walls and arm rests, light fixtures and seat pedestals. In June of 2005, a contract was awarded for this work. The contract, a base year contract with two option years, will expire in October of 2008.

The RFP for the interior cleaning of railcars is again being proposed as a one-year contract with two one-year options. VRE staff will return to the Operations Board following the procurement process with a recommendation for award.

FISCAL IMPACT:

Funding is available from the Operating Budget throughout the three-year period.

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RESOLUTION
8B-03-2008
OF THE
VIRGINIA RAILWAY EXPRESS
OPERATIONS BOARD

WHEREAS, the VRE coach fleet receives daily interior cleaning which still allows a buildup of dirt; and,

WHEREAS, a current contract exists to provide detailed cleaning twice per year; and,

WHEREAS, the existing contract expires in October of 2008.

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board authorizes the Chief Executive Officer to issue a Request for Proposals (RFP) for interior cleaning of railcars.