

AGENDA ITEM 8-A
ACTION ITEM

TO: CHAIRMAN ZIMMERMAN AND THE VRE OPERATIONS BOARD

FROM: DALE ZEHNER

DATE: FEBRUARY 20, 2009

**RE: AUTHORIZATION TO SOLICIT PROPOSALS FOR THE VRE
ELECTRONIC NEWSLETTER**

RECOMMENDATION:

The VRE Operations Board is being asked to authorize the Chief Executive Officer to solicit competitive proposals for the VRE electronic newsletter known as Train Talk.

BACKGROUND:

Train Talk is an essential e-mail service that provides VRE passengers with the latest information on schedule changes, service disruptions, and other VRE news. It has proven to be VRE's most successful method for disseminating vital information to passengers and is an indispensable customer service tool.

The most important component of this service is the ability to provide passengers real-time information during major service disruptions. In addition to these service bulletins, passengers can also receive information on safety, courtesy reminders, possible weather related issues, policy changes and other information that might affect one's commute. Information can be sent to passenger's home, work and/or mobile devices and can be systemwide, line or train specific.

The contract to provide this service is currently held by SignPost Networks, Inc. and will expire in January of 2010. Authorization is being sought for a five-year contract, a base year with four one-year renewable options. Following the solicitation, a recommendation for award will be brought back to the Operations Board for action.

FISCAL IMPACT:

There is no fiscal impact associated with issuing this solicitation. This project is currently funded through the Customer Communications Operating budget and will continue as such.

TO: CHAIRMAN ZIMMERMAN AND THE VRE OPERATIONS BOARD
FROM: DALE ZEHNER
DATE: FEBRUARY 20, 2009
RE: AUTHORIZATION TO SOLICIT PROPOSALS FOR THE VRE
ELECTRONIC NEWSLETTER

RESOLUTION
8A-02-2009
OF THE
VIRGINIA RAILWAY EXPRESS
OPERATIONS BOARD

WHEREAS, Train Talk is an essential e-mail service that provides VRE passengers with the latest information on schedule changes, service disruptions, and other VRE news; and,

WHEREAS, the contract to provide this service is currently held by SignPost Networks, Inc. and will expire in January of 2010.

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board authorizes the Chief Executive Officer to solicit competitive proposals for the VRE electronic newsletter known as Train Talk.

AGENDA ITEM 8-B
ACTION ITEM

TO: CHAIRMAN ZIMMERMAN AND THE VRE OPERATIONS BOARD

FROM: DALE ZEHNER

DATE: FEBRUARY 20, 2009

RE: AUTHORIZATION TO SOLICIT PROPOSALS FOR MOBILE WEBSITE DEVELOPMENT

RECOMMENDATION:

The VRE Operations Board is being asked to authorize the Chief Executive Officer to issue a solicitation for mobile website development.

BACKGROUND:

Market research indicates that mobile web browsing will become a dominant internet platform in the near future. For consumer-driven companies such as VRE, the ability to provide information to passengers via Blackberry, PDA's, etc. has become a reality. In fact, passengers regularly write to VRE seeking this service.

Mobile web pages scale down the content of a website by removing high resolution graphics, such as pictures, leaving behind the most important, and most used, customer needed content. As VRE does not currently have mobile web pages, passengers cannot efficiently access service information, such as the Rail Time map, on their mobile devices. The development of mobile web pages will allow VRE to improve accessibility to current passengers as well as appeal to new riders.

Authorization is being sought for a three-year contract, with two one-year renewable options. Following the solicitation, a recommendation for award will be brought back to the Operations Board for action.

FISCAL IMPACT:

There is no fiscal impact associated with issuing this solicitation. Funding for the project once implemented will come from the web site line item of the Customer Communications Operating budget.

TO: CHAIRMAN ZIMMERMAN AND THE VRE OPERATIONS BOARD
FROM: DALE ZEHNER
DATE: FEBRUARY 20, 2009
RE: AUTHORIZATION TO SOLICIT PROPOSALS FOR MOBILE WEBSITE DEVELOPMENT

**RESOLUTION
8B-02-2009
OF THE
VIRGINIA RAILWAY EXPRESS
OPERATIONS BOARD**

WHEREAS, market research indicates that mobile web browsing will become a dominant internet platform in the near future; and,

WHEREAS, VRE does not currently have mobile web pages and passengers cannot efficiently access service information, such as the Rail Time map, on their mobile devices; and,

WHEREAS, the development of mobile web pages will allow VRE to improve accessibility to current passengers as well as appeal to new riders.

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations authorizes the Chief Executive Officer to issue a solicitation for mobile website development.

AGENDA ITEM 8-C
ACTION ITEM

TO: CHAIRMAN ZIMMERMAN AND THE VRE OPERATIONS BOARD

FROM: DALE ZEHNER

DATE: FEBRUARY 20, 2009

**RE: AUTHORIZATION TO AWARD A CONTRACT FOR SECURITY
CAMERAS AT THE VRE MANASSAS GARAGE**

RECOMMENDATION:

The VRE Operations Board is being asked to authorize the Chief Executive Officer to execute a contract with ADT Advanced Integration of Alexandria, Virginia for the installation of security cameras at the VRE Manassas garage. This authorization is being requested in an amount not to exceed \$100,000, plus a 15% contingency of \$15,000, for a total amount not to exceed \$115,000.

BACKGROUND:

In July of 2008, the VRE parking garage in Manassas opened. Since that time, there have been some random acts of vandalism. Although not major incidents, discussions with VRE and the City have resulted in a decision to pursue the installation of cameras in the garage. Cameras would be placed on the interior and exterior of the parking facility and would also have the ability to view the platform. The project would include installation of twenty security cameras, a digital video recorder (DVR) and control center software.

VRE is recommending approval of a sole source contract for this project so that the new cameras can be integrated into VRE's existing camera system. In February of 2005, VRE contracted with ADT Advanced Integration (formerly known as Security Services and Technology) for the installation of a security camera system at five VRE stations - L'Enfant, Crystal City, Alexandria, Springfield and Manassas Park.

The camera software currently being used by VRE is Indigo Vision. ADT Advanced Integration is currently the only firm in the Washington area providing installation and technical support for Indigo Vision and their products. Using the same software will allow VRE to control all cameras with the same software from VRE headquarters. The City of Manassas will also have remote access.

Once a notice to proceed has been issued, cameras will be operational in five weeks. All sole source documentation has been completed and entered into the project file.

FISCAL IMPACT:

Funding is available from the Manassas parking garage project in the VRE capital budget. Funding is provided using a FY 2004 federal grant. Local match is being provided using state and local funds.

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CAMERAS AT THE VRE MANASSAS GARAGE

RESOLUTION
8C-02-2009
OF THE
VIRGINIA RAILWAY EXPRESS
OPERATIONS BOARD

WHEREAS, the VRE Manassas parking garage opened in July of 2008; and,

WHEREAS, random acts of vandalism have led VRE and the City to recommend installation of cameras in the garage; and,

WHEREAS, VRE staff is recommending approval of a sole source contract for this project because it is necessary that the new cameras be integrated into VRE's existing camera system; and,

WHEREAS, the Operations Board finds that this company is the only source practically available.

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board authorizes the Chief Executive Officer to execute a contract with ADT Advanced Integration of Alexandria, Virginia for the installation of security cameras at the VRE Manassas garage. This authorization is being requested in an amount not to exceed \$100,000, plus a 15% contingency of \$15,000, for a total amount not to exceed \$115,000.

AGENDA ITEM 8-D
ACTION ITEM

TO: CHAIRMAN ZIMMERMAN AND THE VRE OPERATIONS BOARD

FROM: DALE ZEHNER

DATE: FEBRUARY 20, 2009

**RE: AUTHORIZATION TO ISSUE A TASK ORDER TO REPLACE
480V JUNCTION BOXES ON LOCOMOTIVES**

RECOMMENDATION:

The VRE Operations Board is being asked to authorize the Chief Executive Officer to issue a task order to Transportation Technologies, Inc. (TTI) to replace the 480v junction boxes on VRE's GP-39s and GP-40s at a cost not to exceed \$96,188.

BACKGROUND:

Each GP-type locomotive has a carbon steel box attached to the frame of each side of the unit. Inside of the box are bus bars, insulators and lugs. This area is where the 480v cable at the end of the locomotive joins the 480v cable system running through the locomotive. Over the last sixteen years, the boxes have rusted out and the connections are damaged and at risk of failure.

This task order allows for the replacement of the affected cables and other hardware, the removal of the old boxes and the replacement of those boxes with newly fabricated boxes. Work is expected to take six months.

FISCAL IMPACT:

Funding for this task order is provided from the FY 2009-2010 operating budgets.

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FROM: DALE ZEHNER
DATE: FEBRUARY 20, 2009
RE: AUTHORIZATION TO ISSUE A TASK ORDER TO REPLACE
480V JUNCTION BOXES ON LOCOMOTIVES

RESOLUTION
8D-02-2009
OF THE
VIRGINIA RAILWAY EXPRESS
OPERATIONS BOARD

WHEREAS, as part of ongoing efforts to improve locomotive reliability, VRE staff is recommending the replacement of all junction boxes on VRE's GP-type locomotives; and,

WHEREAS, over the last sixteen years, the boxes have rusted out and the connections are damaged and at risk of failure; and,

WHEREAS, Transportation Technology, Inc. (TTI) is already under contract with VRE to perform locomotive repair services.

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board authorizes the Chief Executive Officer to issue a task order to Transportation Technologies, Inc. (TTI) to replace the 480v junction boxes on VRE's GP-39s and GP-40s at a cost not to exceed \$96,188.