

AGENDA ITEM 8-E
ACTION ITEM

TO: CHAIRMAN ZIMMERMAN AND THE VRE OPERATIONS BOARD

FROM: DALE ZEHNER

DATE: NOVEMBER 20, 2009

**RE: AUTHORIZATION TO AWARD A TASK ORDER FOR FINAL DESIGN
WORK AT THE LEELAND ROAD VRE STATION**

RECOMMENDATION:

The VRE Operations Board is being asked to authorize the Chief Executive Officer to execute a task order with AECOM for final design of the parking expansion at the Leeland Road VRE station. This authorization is being requested in an amount not to exceed \$271,000, plus a 10% contingency of \$27,100, for a total amount not to exceed \$298,100.

BACKGROUND:

On February 15, 2008, the VRE Operations Board approved a task order for an environmental assessment and preliminary engineering work for a parking expansion at the Leeland Road VRE station. Those tasks have been completed and the Federal Transit Administration (FTA) is expected to issue final approval of the Environmental Assessment (EA) in November 2009. The recommended preferred alternative is a surface parking lot on the PRTC owned parcel to the west of the existing lot. The expansion goal is approximately 200 spaces.

Once FTA approval is granted, design can begin and is estimated to take five months to complete. Following completion of design, VRE staff will return to the Operations Board with a request to advertise the project for construction.

FISCAL IMPACT:

Funding for this task order is being provided using CMAQ funds for parking expansion at the Leeland Road VRE station. No local match is required.

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RE: AUTHORIZATION TO AWARD A TASK ORDER FOR FINAL DESIGN
WORK AT THE LEELAND ROAD VRE STATION

RESOLUTION
8E-11-2009
OF THE
VIRGINIA RAILWAY EXPRESS
OPERATIONS BOARD

WHEREAS, the preliminary engineering and environmental assessment have been completed for the parking expansion at Leeland Road VRE station; and,

WHEREAS, the FTA is expected to approve the environmental assessment in November 2009; and,

WHEREAS, the final design will increase parking at the Leeland Road VRE station by approximately 200 parking spaces on the PRTC property to the west of the existing lot.

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board authorizes the Chief Executive Officer to execute a task order with AECOM for final design of the parking expansion at the Leeland Road VRE station. This authorization is being requested in an amount not to exceed \$271,000, plus a 10% contingency of \$27,100, for a total amount not to exceed \$298,100.