

CONSENT AGENDA ITEM 8-A
ACTION ITEM

TO: CHAIRMAN ZIMMERMAN AND THE VRE OPERATIONS BOARD

FROM: DALE ZEHNER

DATE: SEPTEMBER 18, 2009

RE: AUTHORIZATION TO ISSUE AN INVITATION FOR BIDS FOR GALLERY RAILCAR PARTS

RECOMMENDATION:

The VRE Operations Board is being asked to authorize the Chief Executive Officer to issue an Invitation for Bids (IFB) for COT&S kits for the Gallery railcars.

BACKGROUND:

The Federal Railroad Administration (FRA) requires passenger railcars to have COT&S (Clean, Oil, Test and Stencil) maintenance inspections performed every four years. This work requires removal, inspection and rebuilding of a railcar's air brake components. Two options exist for completing this work. The first would be to take a railcar out of service for two months while the parts are removed and rebuilt. The second would be to use COT&S kits which provide new components to be installed in the railcars. Once installed, the old components are sent to VRE's air brake contractor for inspection and rebuilding for use on the next set of cars. By using the kit, a railcar is only out of service for one half day.

All 61 of VRE's new Gallery railcars require this work. In an effort to minimize the time out of service, VRE staff is recommending procurement of ten COT&S kits (four cab car and six railcar kits).

VRE staff will return to the Operations Board in November for permission to award the contract. Following this contract award, the work would begin in March 2010. Two cab

cars would be completed per month followed by three to four railcars per month until work on all 61 Gallery railcars has been completed.

FISCAL IMPACT:

Funds for the project will be provided by the FY 2010 Operating Budget.

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FROM: DALE ZEHNER
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RE: AUTHORIZATION TO ISSUE AN INVITATION FOR BIDS FOR
GALLERY RAILCAR PARTS

RESOLUTION
8A-09-2009
OF THE
VIRGINIA RAILWAY EXPRESS
OPERATIONS BOARD

WHEREAS, the Federal Railroad Administration requires COT&S maintenance be performed on passenger railcars every four years; and,

WHEREAS, this work requires removal, inspection and rebuilding of a car's air brake components; and,

WHEREAS, in an effort to minimize the time a railcar is out of service, VRE staff is recommending use of COT&S kits; and,

WHEREAS, VRE currently has no kits in its inventory.

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board authorizes the Chief Executive Officer to issue an Invitation for Bids for COT&S kits for the Gallery railcars.

CONSENT AGENDA ITEM 8-B
ACTION ITEM

TO: CHAIRMAN ZIMMERMAN AND THE VRE OPERATIONS BOARD

FROM: DALE ZEHNER

DATE: SEPTEMBER 18, 2009

**RE: AUTHORIZATION TO AMEND A TASK ORDER WITH HDR FOR
CONSTRUCTION PHASE GEOTECHNICAL AND MATERIALS
TESTING**

RECOMMENDATION:

The VRE Operations Board is being asked to authorize the Chief Executive Officer to amend a task order with HDR, Inc. for construction phase geotechnical and materials testing services to \$78,700, plus a 10% contingency of \$7,870, for a total amount not to exceed \$86,570.

BACKGROUND:

The VRE Woodbridge station expansion project will construct a platform on the west side of the tracks along with an overhead pedestrian bridge connecting into the existing parking garage on the east side. Construction began in December of 2008 and is expected to be completed by December of this year.

In December 2008, under the CEO's authority, HDR was issued a task order in the amount of \$49,900 for inspection services for the project. At the time, it was estimated that the task order budget would support the inspections as necessary. Due to increased standards for geotechnical and materials testing recently mandated by Prince William County's Special Inspection Program, additional services are now being required for third party inspections. The increased scope of work includes testing and inspection of structural steel, concrete, and foundation systems.

FISCAL IMPACT:

Funding for this project is included in VRE's Capital Improvement Program as part of the Woodbridge Second Platform project. Funding is from a FY 2003 federal grant. The local match is provided for using state and local funds.

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RESOLUTION
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OPERATIONS BOARD

WHEREAS, the VRE Woodbridge station expansion project will construct a platform on the west side of the tracks along with an overhead pedestrian bridge connecting into the existing parking garage on the east side; and,

WHEREAS, Prince William County has increased standards for construction phase geotechnical and materials testing through its Special Inspections Program; and,

WHEREAS, additional services are now required of HDR, Inc., to perform testing and reporting services.

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board authorizes the Chief Executive Officer to amend a task order with HDR, Inc. for construction phase geotechnical and materials testing services to \$78,700, plus a 10% contingency of \$7,870, for a total amount not to exceed \$86,570.