



VIRGINIA RAILWAY EXPRESS

**REQUEST FOR PROPOSALS (RFP)
RFP No. 09-007**

**REPAIR AND OVERHAUL OF AIR BRAKE EQUIPMENT
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RFP Issued: February 27, 2009

Written Questions/Clarifications Due: March 11, 2009 at 10:00 A.M. EST.

Proposals Due: March 30, 2009 at 10:00 A.M. EST.

Interviews (Optional): April 1, 2009 at 10:00 A.M. – 4:00 P.M. EST.

Point of Contact:

Ms. Gerri Hill, Manager, Contract Administration

Direct Telephone/Fax: (703) 838-5427 Main Office: (703) 684-1001

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*******NOTICES TO OFFERORS *******

A. QUESTIONS, INQUIRIES, OR REQUESTS FOR CLARIFICATION

1. Any explanation desired by any **Offeror** regarding the meaning or interpretation of this **RFP**, specifications and other solicitation documents must be submitted to the VRE Contract Administration Manager, in writing, via email, or by fax no later than the *date and time specified on Page 1* of this RFP. *Questions and answers will be posted on VRE's website at www.vre.org.*
2. It shall be the obligation of the **Offeror** to exercise due diligence to discover and to bring to the attention of VRE, at the earliest possible time, any ambiguities, discrepancies, inconsistencies, or conflicts in or between any of the technical, pricing, or contractual provisions in the **RFP**.
3. Any interpretation of a question made by VRE will be in the form of an addendum to the **RFP** and will be available to all interested **Offerors** through the VRE website.

B. ADDENDA

Any further information to this solicitation will be posted on the website at www.vre.org, select "PROCUREMENT". Addenda, if any, will not be faxed or mailed. It is the Offeror's responsibility to check the website for any solicitation changes during the RFP response time.

C. PROPOSAL SUBMISSION

Offerors shall submit one (1) signed original and four (4) copies of the proposal. The proposal must be physically broken into two (2) separate parts and submitted to the VRE Contract Administration Manager by **10:00 A.M. EST.** on the date specified on Page 1 of this RFP. See **SECTION L - SUBMISSION REQUIREMENTS.**



D. SEALED PROPOSAL LABEL

On the envelope or carton, it is imperative that this label be filled in and affixed to the envelope or carton for proper identification. See **Section L - SUBMISSION REQUIREMENTS**.

PROPOSAL IN RESPONSE TO:	
RFP No. 09-007	Name of Offeror:
RFP Title: Repair and Overhaul of Air Brake Equipment	Street or Box Number
Closing Date: (Offeror shall insert the date specified on Page 1) Time: 10:00 a.m.	City, State, Zip or Postal Code

E. INTERVIEWS

Interviews, if required, will be held at the VRE Offices, 1500 King Street, Suite 202, Alexandria, Virginia 22314. See Section **G.1 CONTRACT AWARD**.

