

**OPERATING AND MAINTENANCE SERVICES FOR
COMMUTER RAIL OPERATIONS
RFP NO. 09-013**

**AGENDA
PRE-PROPOSAL MEETING AND SITE VISITS**

MAY 29, 2009 & MAY 30, 2009

FRIDAY, MAY 29TH PRE-PROPOSAL MEETING AND SITE VISITS

- 8:30 a.m. – 9:00 a.m. Continental Breakfast
Hilton Hotel
1767 King Street
Alexandria, VA 22314
(no admittance after 9:00 a.m.)
- 9:00 a.m. – 9:30 a.m. Overview of Procurement Schedule and Requirements
- 9:30 a.m. – 10:30 a.m. Questions and Answers
- 10:30 a.m. – 12:00 p.m. Site Visit to VRE Headquarters (in groups)
- 12:00 p.m. – 1:30 p.m. LUNCH (on your own)
- 1:30 p.m. – 4:00 p.m. Site Visit to Ivy City Yard, Washington, D.C.
- 5:00 p.m. Approximate return time to VRE Headquarters

SATURDAY, MAY 30TH SITE VISIT

- 8:45 a.m. Arrive outside of VRE Headquarters
1500 King Street, Suite 202
Alexandria, VA 22314
- 9:00 a.m. Bus departs to Broad Run Yard
Manassas, VA
- 12:00 p.m. – 1:00 p.m. LUNCH (box lunches provided by VRE)
- 1:00 p.m. – 4:00 p.m. Bus departs to Crossroads Yard
Fredericksburg, VA
- 5:00 p.m. Approximate return time to VRE Headquarters

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NOTICES FOR OFFERORS



IMPORTANT INFORMATION FOR OFFERORS

A. Parking on Friday, May 29th

For Offerors not arriving by public transportation, parking is available at the Hilton Hotel, the site of the pre-proposal meeting, for a daily fee of \$13.75. It is highly recommended that Offerors driving to Alexandria utilize the hotel's daily parking for the pre-proposal meeting as well as the VRE office tour and Ivy City site visit to follow the meeting. Parking **will not** be available at VRE's Alexandria office.

B. Parking on Saturday, May 30th

Parking will be available on a first come first serve basis for Offerors attending the yard site visits in two (2) designated lots at the VRE offices near the intersection of King and Peyton Streets. Offerors are only permitted to park in those spaces reserved for VRE use, as marked by appropriate signage. Parking in other areas or on the street, which is restricted to two (2) hours, is not advised.

Offerors who are unable to find parking at the VRE offices may utilize the parking garage at the Hilton Hotel located at 1767 King Street, Alexandria, Virginia 22314 (approximately two (2) blocks from the VRE offices) for a daily fee of \$13.75.

C. Attire and Safety Equipment

Offerors are required to wear appropriate attire for the site visits to the yard facilities. Safety equipment is required. Safety hats and safety glasses **will be provided by VRE and must be returned at the conclusion of the site visit.** Personnel wearing soft-soled shoes, shoes with spiked heels or open-toe shoes and other inappropriate attire will not be permitted in the yards.

D. Cameras

Offerors will be permitted to bring cameras with them for the site visits to VRE's yard facilities.

