TO: CHAIRMAN SMEDBERG AND THE VRE OPERATIONS BOARD
FROM: DOUG ALLEN
DATE: APRIL 19, 2013
RE: AUTHORIZATION TO AWARD A CONTRACT FOR MAINTENANCE SERVICES FOR VRE FACILITIES

RECOMMENDATION:

The VRE Operations Board is being asked to authorize the Chief Executive Officer to execute a contract for facilities maintenance services with NV Enterprises, Inc. of Herndon, Virginia in an amount not to exceed $1,100,000 for the base one year period of the contract.

BACKGROUND:

On October 19, 2012, the Operations Board approved a six month extension of the facilities maintenance services contract with NV Enterprises. This contract is set to expire at the end of April 2013. A solicitation was issued in February that allows for a new five-year contract to commence May 1, 2013 with a term that consists of a base year, plus four one-year renewal options. One proposal was received by VRE on March 22, 2013 in response to this solicitation.

The contract includes base work along with task order work on an as needed basis to address electrical, plumbing, HVAC, generator and elevator repairs as well as other routine and preventative maintenance related projects.

The recommended total amount for this contract beginning May 1, 2013 for a one-year term is $1,100,000.
FISCAL IMPACT:

Funding for this contract is via the facilities line item of the FY 2013 and FY 2014 VRE operating budgets.
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DATE:  APRIL 19, 2013
RE:  AUTHORIZATION TO AWARD A CONTRACT FOR
      MAINTENANCE SERVICES FOR VRE FACILITIES

RESOLUTION
9D-04-2013
OF THE
VIRGINIA RAILWAY EXPRESS
OPERATIONS BOARD

WHEREAS, VRE facilities require routine and preventative maintenance; and,

WHEREAS, a procurement was completed in April 2013 to provide facilities
      maintenance services over a period of five years, to include a base year, plus four
      one-year renewal options; and,

WHEREAS, the current contract is set to expire on April 30, 2013.

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board
      authorizes the Chief Executive Officer to execute a contract for facilities
      maintenance services with NV Enterprises, Inc. of Herndon, Virginia in an amount
      not to exceed $1,100,000.

Approved this 19th day of April 2013

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Paul Smedberg
Chairman

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John Cook