TO: CHAIRMAN SMEDBERG AND THE VRE OPERATIONS BOARD

FROM: DOUG ALLEN

DATE: FEBRUARY 15, 2013

RE: AUTHORIZATION TO ISSUE AN IFB FOR THE CONSTRUCTION OF A PLATFORM EXTENSION AT THE LORTON STATION

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RECOMMENDATION:

The VRE Operations Board is being asked to authorize the Chief Executive Officer to issue an Invitation for Bids (IFB) for the construction of a platform extension at the Lorton VRE Station.

BACKGROUND:

Due to current ridership demand, along with future growth projections, VRE has initiated a platform extension and second platform project at the Lorton VRE station. The existing platform, constructed in 1992, is comprised of a 400-foot platform with a partial steel canopy that can only accommodate five car train sets. A design for a minimum 250-feet platform extension has been developed along the existing east platform to accommodate longer trains. The expansion will accommodate eight-car train sets that will more efficiently and safely service the station.

At the May 2012 meeting, the Operations Board authorized issuance of a General Engineering Contract (GEC) task order to HDR for design of the platform extension. The design has been underway and is now substantially complete and in the permitting process with Fairfax County, with no anticipated issues.

Upon receipt of bids, VRE staff will return to the Operations Board for authorization to award a construction contract.
FISCAL IMPACT:

Funding for this project is included in VRE’s Capital Improvement Program as part of the Lorton Station expansion project. Funding is from a FY 2009 state grant in the amount of $1,070,000, with match provided by Fairfax County, and FY 2010 and 2011 CMAQ grants in the amount of $1,750,000, for which the state provides the local match.

Funding availability has caused the platform extension and second platform projects to be performed in phases. This authorization is limited to the platform extension. The Northern Virginia Transportation Commission (NVTA) has allocated an additional $7,920,000 in CMAQ funds over FY 2013-2017 to complete the project. Construction of the second platform will be completed as an independent effort once the CMAQ funds are available or alternative construction funding is identified.
TO: CHAIRMAN SMEDBERG AND THE VRE OPERATIONS BOARD
FROM: DOUG ALLEN
DATE: FEBRUARY 15, 2013
RE: AUTHORIZATION TO ISSUE AN IFB FOR THE CONSTRUCTION OF A PLATFORM EXTENSION AT THE LORTON STATION

RESOLUTION
8A–02–2013
OF THE VIRGINIA RAILWAY EXPRESS OPERATIONS BOARD

WHEREAS, due to current ridership demand along with future growth projections, VRE has initiated a platform extension and second platform project at the Lorton VRE station; and,

WHEREAS, this project will accommodate existing demand and future ridership growth as well as eight-car train sets; and,

WHEREAS, at the May 2012 meeting, the Operations Board authorized issuance of a GEC task order to HDR for engineering services for the platform extension design for this project; and,

WHEREAS, the design is substantially complete.

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board authorizes the Chief Executive Officer to issue an Invitation for Bids for the construction of a platform extension at the VRE Lorton station.

Approved this 15th day of February 2013

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Paul Smedberg
Chairman

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John Cook
Secretary
TO: CHAIRMAN SMEDBERG AND THE VRE OPERATIONS BOARD
FROM: DOUG ALLEN
DATE: FEBRUARY 15, 2013
RE: AUTHORIZATION TO ISSUE AN RFI FOR THE SALE OF VRE LEGACY GALLERY PASSENGER CARS

RECOMMENDATION:

The VRE Operations Board is being asked to authorize the Chief Executive Officer to issue a request for interest (RFI) for the sale of VRE legacy gallery passenger cars.

BACKGROUND:

In January 2012, the Operations Board authorized a contract with Sumitomo Corporation of America for the purchase of eight new Gallery IV passenger cars with the option to purchase up to 42 additional passenger rail cars. The purpose of this procurement is to replace the 20 legacy gallery passenger cars that remain in VRE’s rolling stock fleet and to accommodate future growth.

In February 2014, VRE will receive eight new Gallery IV passenger rail cars. As such, VRE will be in a position to retire up to 10 legacy gallery passenger cars. The legacy gallery passenger cars will be considered at the end of their useful life at that time and no longer suitable for VRE service. Once VRE can obtain funding for an additional 7 new Gallery IV passenger cars, all of the 20 legacy gallery passenger cars can be retired and sold.

Upon receipt of responses to the RFI, VRE staff will return to the Operations Board for authorization to sell the legacy gallery passenger cars. The legacy passenger cars were
purchased and renovated using federal and state funds. Both FTA and the state will be notified of VRE’s intent to sell these cars.

**FISCAL IMPACT:**

None
TO: CHAIRMAN SMEDBERG AND THE VRE OPERATIONS BOARD
FROM: DOUG ALLEN
DATE: FEBRUARY 15, 2013
RE: AUTHORIZATION TO ISSUE AN RFI FOR THE SALE OF VRE LEGACY GALLERY PASSENGER CARS

RESOLUTION
8B-02-2013
OF THE
VIRGINIA RAILWAY EXPRESS OPERATIONS BOARD

WHEREAS, VRE has a contract to purchase eight new Gallery IV passenger cars and seeks funding to acquire additional passenger cars to replace the existing legacy gallery passenger cars; and,

WHEREAS, VRE will retire the legacy gallery passenger cars as the new cars are delivered and accepted; and,

WHEREAS, VRE’s legacy gallery passenger cars will be at the end of their useful life at that time and no longer suitable for VRE service.

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board authorizes the Chief Executive Officer to issue a Request for Interest for the sale of VRE legacy gallery passenger cars.

Approved this 15th day of February, 2013.

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Paul Smedberg
Chairman

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John Cook
Secretary
TO: CHAIRMAN SMEDBURG AND THE VRE OPERATIONS BOARD
FROM: DOUG ALLEN
DATE: FEBRUARY 15, 2013
RE: AUTHORIZATION TO CONDUCT PUBLIC HEARINGS RELATED TO A PROPOSED FARE INCREASE

RECOMMENDATION:

The VRE Operations Board is being asked to authorize the Chief Executive Officer to solicit comment through public hearings in Washington, DC, Crystal City, Burke, Woodbridge, Manassas, Stafford, and Fredericksburg related to a proposed 4% fare increase and subsequent amendments to VRE’s Tariff.

BACKGROUND:

During the FY 2014 budget process, the VRE Operations Board authorized a fare increase of up to 4% to offset increases in fuel, track access fees, facilities maintenance, and annual contract escalations. VRE staff proposes an across the board increase of up to 4% without any change to the current ticket discount structure.

VRE will conduct hearings during March and April in Washington, DC, Crystal City, Burke, Woodbridge, Manassas, Stafford and Fredericksburg. Staff will report back to the Operations Board no later than May with a summary of comments and recommendation for action. If adopted, these changes would become effective the first week of July 2013, with the start of the FY 2014 budget.

FISCAL IMPACT:

There is no fiscal impact associated with conducting these hearings.
TO: CHAIRMAN SMEDBURG AND THE VRE OPERATIONS BOARD
FROM: DOUG ALLEN
DATE: FEBRUARY 15, 2013
RE: AUTHORIZATION TO CONDUCT PUBLIC HEARINGS RELATED TO A PROPOSED FARE INCREASE

RESOLUTION
8C-02-2013
OF THE
VIRGINIA RAILWAY EXPRESS OPERATIONS BOARD

WHEREAS, during the FY 2014 budget process, the VRE Operations Board authorized a fare increase of up to 4%; and,

WHEREAS, VRE staff is recommending this increase be accomplished through an across the board increase in fares with no change or modification to the current ticket discount structure; and,

WHEREAS, VRE staff will report back to the Operations Board with a summary of comments; and,

WHEREAS, if adopted, the fare increase would become effective the first week of July 2013, with the start of the FY 2014 budget.

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board authorizes the Chief Executive Officer to solicit comment through public hearings in Washington, DC, Crystal City, Burke, Woodbridge, Manassas, Stafford, and Fredericksburg related to a proposed 4% fare increase and subsequent amendments to VRE’s Tariff.

Approved this 15th day of February, 2013.

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Paul Smedberg
Chairman

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John Cook
Secretary
RECOMMENDATION:

The VRE Operations Board is being asked to authorize the Chief Executive Officer to enter into a contract with (the name of the firm will be provided via blue sheet at the Board meeting) for an employee compensation study. The contract will be in the amount of (contract value will be provided via blue sheet at the Board meeting).

BACKGROUND:

In October 2012, the Operations Board authorized a solicitation for an employee compensation study addressing Potomac and Rappahannock Transportation Commission (PRTC) employees, including those staff employed through PRTC as Virginia Railway Express (VRE) employees. A request for proposals (RFP) was advertised on December 20, 2012, with proposals due on January 28, 2013. Proposals were evaluated on February 1, 2013, and a selection made prior to the February 15, 2013, Operations Board meeting.

The scope of services for this contract includes updating the existing classification and compensation plan such that it provides a justifiable pay differential between individual classes and allows for growth; ensure positions performing similar work with essentially the same level of complexity, responsibility, and knowledge, skills and abilities are classified together; and ensures that individual levels of compensation are commensurate with assigned duties, levels of experience, and educational requirements and also are in line with relevant labor markets.
FISCAL IMPACT:

Funding will be provided through the FY 2013 operating budgets of both PRTC and VRE. The project manager’s estimate and bidders pricing will be presented via blue sheet at the Board meeting.
RESOLUTION
8D–2–2013
OF THE
VIRGINIA RAILWAY EXPRESS
OPERATIONS BOARD

WHEREAS, in October 2012, the Operations Board authorized a solicitation for an employee compensation study addressing Potomac and Rappahannock Transportation Commission (PRTC) employees, including those staff employed through PRTC as Virginia Railway Express (VRE) employees; and,

WHEREAS, the Request for Proposals (RFP) was issued on December 20, 2012;

WHEREAS, three proposals were received on January 28, 2013 and reviewed, with the most responsive being (name of firm will be provided via blue sheet at the Board meeting).

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board authorizes the Chief Executive Officer to enter into a contract with (name of firm will be provided via blue sheet at the Board meeting) for the employee compensation study in an amount not to exceed (contract value will be provided via blue sheet at the Board meeting).

Approved this 15th day of February, 2013.

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Paul Smedberg
Chairman

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John Cook
Secretary