TO: CHAIRMAN SMEDBERG AND THE VRE OPERATIONS BOARD

FROM: DOUG ALLEN

DATE: JANUARY 18, 2013

RE: AUTHORIZATION TO AWARD A CONTRACT FOR INSPECTION PIT COVERS AND FALL PROTECTION AT THE VRE MAINTENANCE FACILITIES

RECOMMENDATION:

The VRE Operations Board is being asked to authorize the Chief Executive Officer to award a contract to Industrial TurnAround Corporation (ITAC), of Chester, Virginia, for the design and installation of inspection pit covers and fall protection at VRE maintenance facilities in the amount of $154,074, plus a 10% contingency of $15,408, for a total amount not to exceed $169,482.

BACKGROUND:

Following completion of construction of the Service and Inspection (S&I) facilities and movement of VRE rolling stock maintenance activities to the Crossroads and Broad Run yards in 2009 & 2010 respectively, VRE has developed opportunities to enhance the safe use of the facilities by VRE’s maintenance operations team. The two areas targeted for enhancement were protection of the inspection pits, both in the storage yards and S&I buildings, and fall protection inside the S&I buildings related to performing work on top of the rolling stock equipment.

In May 2011, VRE participated in the APTA Commuter Rail Safety Management Program in the form of an audit. During this audit, the aforementioned areas of enhancement were supported by a team of industry experts. The audit concluded that in order to accomplish the type and volume of rolling stock maintenance work currently projected by VRE, these enhancements were necessary to maintain the safest working environment.
The contract will include the design and installation of pit covers and overhead fall protection for the maintenance facilities to be OSHA compliant. Once a notice to proceed is issued, work will take approximately six months.

**FISCAL IMPACT:**

Funding for this project is from the operating budget and is included in the Amended FY13 Budget.
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FROM: DOUG ALLEN  
DATE: JANUARY 18, 2013  
RE: AUTHORIZATION TO AWARD A CONTRACT FOR INSPECTION PIT COVERS AND FALL PROTECTION AT THE VRE MAINTENANCE FACILITIES

RESOLUTION  
9C-01-2013  
OF THE  
VIRGINIA RAILWAY EXPRESS  
OPERATIONS BOARD

WHEREAS, VRE has moved all rolling stock maintenance and repair activities to facilities at the Crossroads and Broad Run yards; and,

WHEREAS, VRE continues to look for enhancements to the safe use of these facilities; and,

WHEREAS, two areas targeted for enhancement are protection of the inspection pits, both in the storage yards and S&I buildings, and fall protection inside the S&I buildings related to performing work on top of the rolling stock equipment; and,

WHEREAS, this work was supported through the APTA Commuter Rail Safety Management audit; and,

WHEREAS, these enhancements are necessary to maintain the safest working environment.

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board authorizes the Chief Executive Officer to award a contract to Industrial TurnAround Corporation, of Chester, Virginia, for the design and installation of inspection pit covers and fall protection at VRE maintenance facilities in the amount of $154,074, plus a 10% contingency of $15,408, for a total amount not to exceed $169,482.

Approved this 18th day of January 2013

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Paul Smedberg  
Chairman

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John Cook  
Secretary