AGENDA ITEM 9-D
ACTION ITEM

TO: CHAIRMAN SMEDBERG AND THE VRE OPERATIONS BOARD
FROM: DOUG ALLEN
DATE: JUNE 21, 2013
RE: AUTHORIZATION TO EXECUTE A MEC V TASK ORDER FOR ON-SITE SUPPORT AT VRE MAINTENANCE FACILITIES

RECOMMENDATION:

The VRE Operations Board is being asked to authorize the Chief Executive Officer to issue a task order to STV, Inc., under the MEC V contract, to provide on-site mechanical process and audit support in an amount not to exceed $288,820, plus a 10% contingency of $28,882, for a total amount not to exceed $317,702.

BACKGROUND:

VRE continues to develop and implement initiatives to reduce rolling stock repair cycle times, increase equipment utilization and rolling stock reliability, reduce fuel consumption, and lower overall lifecycle maintenance costs. Through similar task orders, STV has provided continuous on-site support for monitoring rolling stock, audits, and analysis to ensure VRE meets or exceeds established policy, performance and cost reduction initiatives. This will be the third task order issued for this work. The current task order will expire in August 2013.

The work scope for this task order includes daily monitoring of mechanical operations, rolling stock availability, fleet performance, audits of rolling stock equipment before and after routine maintenance, and monitoring unscheduled repairs performed by VRE contractors. In part, this work will ensure VRE, FRA, APTA, FTA policies, procedures, and agreements are adhered to by the
maintenance of equipment operations. Recommendations to standardize maintenance practices, identifying enhanced training methods and improve tooling and support equipment will be an area of focus for this task order.

Finally, STV will audit VRE internal policies, the Operations and Maintenance Contract and Standard Operating Procedures and make recommendations for improvement based on recent maintenance operations enhancements. As such, STV will provide analysis and input as part of the evaluation for the maintenance of equipment activities performed by the Operations and Maintenance contractor as described in Information Item 10A provided at the April 19, 2013 Operations Board meeting.

**FISCAL IMPACT:**

Funding for this task order is included in the FY 2014 operating budget.
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FROM: DOUG ALLEN
DATE: JUNE 21, 2013
RE: AUTHORIZATION TO EXECUTE A MEC V TASK ORDER FOR ON-SITE SUPPORT AT VRE MAINTENANCE FACILITIES

RESOLUTION
9D-06-2013
OF THE
VIRGINIA RAILWAY EXPRESS OPERATIONS BOARD

WHEREAS, VRE has a MEC contract with STV, Inc. for Mechanical and Engineering Consulting Services; and,

WHEREAS, VRE transitioned its fleet to state-of-the-art railcars and locomotives and advanced technology for equipment diagnostics and troubleshooting; and,

WHEREAS, VRE is developing several initiatives to reduce repair cycle times, improve utilization and reliability of rolling stock, reduce fuel consumption, and lower overall life cycle maintenance costs; and,

WHEREAS, STV will provide on-site support for audits and analysis to ensure VRE meets or exceeds established goals and objectives.

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board authorizes the Chief Executive Officer to issue a task order to STV, Inc., under the MEC V contract, to provide on-site mechanical process and audit support in an amount not to exceed $288,820, plus a 10% contingency of $28,882, for a total amount not to exceed $317,702.

Approved this 21st day of June 2013

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Paul Smedberg
Chairman

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John Cook
Secretary