To: Chairman Milde and the VRE Operations Board

From: Doug Allen

Date: April 18, 2014

Re: Authorization to Execute the First Option Year for Facilities Maintenance Contract

Recommendation:

The VRE Operations Board is being asked to authorize the Chief Executive Officer to execute the first option year for the facilities maintenance contract with NV Enterprises of Herndon, VA in the amount of $1,100,000 for a total contract amount not to exceed $2,200,000.

Background:

On April 19, 2013, the Operations Board approved a new five-year contract with one base year and four one year options for the facilities maintenance services contract with NV Enterprises. The base year of this contract is set to expire at the end of May 2014.

The contract includes base work along with task order work on an as needed basis to address electrical, plumbing, HVAC, generator and elevator repairs as well as other routine and preventative maintenance related projects. VRE staff will return to the VRE Operations Board to seek authorization for individual task order work above the Chief Executive Officers authority limit.

Fiscal Impact:

Funding for this contract is accounted for in the FY2014 and FY2015 operating budget for facilities routine and non-routine maintenance and repairs.
Virginia Railway Express
Operations Board

Resolution
9E-04-2014

Authorization to Execute the First Option Year
for Facilities Maintenance Contract

WHEREAS, VRE facilities require routine and preventative maintenance; and,

WHEREAS, a procurement was completed in April 2013 to provide facilities maintenance services over a period of five years, to include a base year, plus four one-year renewal options; and,

WHEREAS, the current base year is set to expire on May 19, 2014.

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board is being asked to authorize the Chief Executive Officer to execute the first option year for the facilities maintenance contract with NV Enterprises of Herndon, VA in the amount of $1,100,000, for a total contract amount not to exceed $2,200,000.

Approved this 18th day of April 2014

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Paul Milde
Chairman

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Gary Skinner
Secretary