To: Chairman Milde and the VRE Operations Board
From: Doug Allen
Date: November 21, 2014
Re: Authorization to Award a Supplemental Task Order for Electrical Repair Services

Recommendation:
The VRE Operations Board is being asked to authorize the Chief Executive Officer to award Supplemental Task Order 1A for Electrical Repair Services. This is a supplemental task order to NV Enterprises' Task Order 1 under the facilities maintenance contract. Task Order 1 was executed in the amount of $75,000 and Supplemental Task Order 1A will be an additional $90,000, plus a 5% contingency of $8,250, for a total amount (Task Order 1 plus Supplemental Task Order 1A) not to exceed $173,250.

Background:
In April of 2013, the Operations Board approved a new five-year contract with one base year and four one-year options for the facility maintenance services contract with NV Enterprises. The Operations Board approved the first option year in April of 2014.

The contract includes base work along with task order work on an as-needed basis to address various facility repairs, as well as routine and preventive maintenance related projects. The first task order executed under the contract was Task Order 1, Electrical Repair Services, in the amount of $75,000. The purpose of this task order
is to address routine electrical repairs, including those related to lighting and power outages, among others.

During the course of the work, the amount expended has approached the task order total and a supplement is necessary for NV Enterprises to continue performing electrical repair services through the end of the first option year, which is set to expire at the end of May 2015.

**Fiscal Impact:**

The FY 2015 Operating budget for Facilities Maintenance includes a budget amount of $430,000 for Routine Maintenance. The not-to-exceed amount of $173,250 for electrical repair services is available within this budget.
Virginia Railway Express  
Operations Board

Resolution  
8A-11-2014

Authorization to Award a Supplemental  
Task Order for Electrical Repair Services

WHEREAS, in April of 2013, the Operations Board approved a new five-year  
contract with one base year and four one-year options for the facility maintenance  
services contract with NV Enterprises; and,

WHEREAS, the Operations Board approved the first option year in April of 2014;  
and,

WHEREAS, the amount expended for Task Order No. 1, Electrical Repair Services,  
has approached the task order total; and,

WHEREAS, this supplemental task order will allow NV Enterprises to continue  
performing electrical repair services through the end of the first option year.

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board does  
hereby authorize the Chief Executive Officer to award Supplemental Task Order 1A  
under the facilities maintenance contract to NV Enterprises for electrical repair  
services in an amount of $98,250 over the original amount for Task Order 1 of $75,000,  
for a total amount not to exceed $173,250.

Approved this 21st day of November 2014

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Paul Milde  
Chairman

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Gary Skinner  
Secretary