To: Chairman Cook and the VRE Operations Board

From: Doug Allen

Date: February 20, 2014

Re: Summary of VRE Title VI Major Service Change and Fare/Service Equity Policy Public Review and Comment

At the December 19, 2014 VRE Operation Board meeting the VRE Operations Board provisionally adopted the VRE Title VI Major Service Change and Fare/Service Equity Policy and authorized the CEO to seek public comment. The purpose of the policy is to determine whether potential fare and major service changes will have a disparate impact based on race, color, or national origin; or disproportionate burden on low-income populations.

Because the FTA requires the public participate in the formation of these policies, the Operations Board tasked the CEO with providing the public an opportunity to review and comment on the policy. The VRE Title VI Major Service Change and Fare/Service Equity Policy was posted publicly and notice was advertised in publications to provide for public inspection for a period of more than 30 days and VRE accepted public comments for 45 days from the date of publication. The policy was available for review at the front desk of VRE’s offices in Alexandria during our normal business hours and was also available on our website, as well as PRTC’s and NVTC’s website.

The notice was published in the following publications: the Washington Post, the Washington Hispanic, El Comercio, and the Fredericksburg Free Lance-Star.
**Summary of Comments:**

Only one comment was received requesting basic clarification.

With no substantive comments being received from the public for consideration, the VRE Title VI Major Service Change and Fare/Service Equity Policy will be considered permanent unless the Operations Board chooses to take additional action.

The VRE Title VI Major Service Change and Fare/Service Equity Policy will be incorporated into the PRTC Title VI Program. PRTC is required to submit their Title VI Program to the Federal Transit Administration (FTA) every three years with the next submittal due by March 31, 2015. The requirement for these policies became effective October 1, 2012, after PRTC’s last submittal, so this is the first time PRTC and VRE have been required to have these policies in place.