To: Chairman Cook and the VRE Operations Board

From: Doug Allen

Date: July 17, 2015

Re: Management Audit Recommendations Update

Background

At the January 16, 2015 meeting, the Operations Board accepted the Management Audit. Included in the Management Audit Report were recommended improvements to VRE’s organizational structure and practices, VRE’s functions and processes, and VRE Operations Board oversight. Attached are the short-term (less than 12 months) actions recommended in the report and their current disposition.

Since the June Operations Board meeting, the following actions have occurred:

- Recommendation: Implement VRE staff changes as proposed in VRE management’s FY 2016 budget
- Action: One Finance position and three Warehouse positions have been hired. Currently interviewing for Safety and Security position.
- Recommendation: Develop Job Descriptions/Classifications for New Staff Positions.
- Action: Finalized for recruitment of new positions.