To: Chairman Cook and the VRE Operations Board

From: Doug Allen

Date: July 17, 2015

Re: Authorization to Execute a Contract for Elevator Rehabilitation or Replacement at Franconia-Springfield and Rippon Stations

Recommendation:

The VRE Operations Board is asked to authorize the Chief Executive Officer to execute a contract with (name of firm to be provided at the board meeting via bluesheet) for elevator rehabilitation or replacement at Franconia-Springfield and Rippon stations for a total amount not to exceed (amount to be provided at the board meeting via bluesheet.)

Background:

In recent years, the frequency of failures and required maintenance service calls have increased for the two elevators at the Franconia-Springfield station and the elevator at the Rippon station, creating an inconvenience to VRE riders and WMATA patrons. The failures are due to aging elevator cabs and associated equipment. The project scope of work includes the modernization of elevator cabs, controls, support structures and systems.

On March 20, 2015, the VRE Operations Board approved a request to issue an Invitation for Bids (IFB) for the Elevator Rehabilitation or Replacement at Franconia-Springfield and Rippon Stations project. A mailing list of fifty-two (52) prospective Bidders was established for the solicitation to ensure access to adequate sources of services. Additionally, the IFB was posted on eVA.
On June 11, 2015, an IFB was issued and bids were due on July 10, 2015.

After review of the bids, it was determined that (name of firm to be provided at the board meeting via bluesheet) was the lowest responsive-responsible bidder.

Once the contract is executed, VRE will meet with (name of firm to be provided at the board meeting via bluesheet) to develop a detailed construction schedule and work plan. It is expected the project will take no more than five months and four months to complete work on the Franconia-Springfield west and east elevators, respectively, and no more than four months to complete work on the Rippon elevator.

**Fiscal Impact:**

The total cost of this project is funded with Federal FY 2016 State of Good Repair formula grants (5337), matched with state and local funds.
Virginia Railway Express
Operations Board

Resolution
8B-07-2015

Authorization to Execute a Contract for Elevator Rehabilitation or Replacement at Franconia-Springfield and Rippon Stations

WHEREAS, the elevators at the Franconia-Springfield and Rippon stations have experienced increased failures and required maintenance service calls due to aging elevator cabs and associated equipment; and,

WHEREAS, the project scope of work includes the modernization of elevator cabs, controls, support structures and systems; and,

WHEREAS, the VRE Operations Board in March 2015 approved issuance of an Invitation for Bids (IFB) for the Elevator Rehabilitation or Replacement at Franconia-Springfield and Rippon Stations project; and,

WHEREAS, VRE advertised an Invitation for Bids on June 11, 2015; and,

WHEREAS, it was determined that (name of firm to be provided at the board meeting via bluesheet) was the lowest responsive-responsible bidder;

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board does hereby authorize the Chief Executive Officer to execute a contract with (name of firm to be provided at the board meeting via bluesheet) for elevator rehabilitation or replacement at Franconia-Springfield and Rippon stations for a total amount not to exceed (amount to be provided at the board meeting via bluesheet.)

Approved this 17th day of July 2015

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John C. Cook
Chairman

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Paul Smedberg
Secretary