Agenda Item 8-I
Action Item

To: Chairman Cook and the VRE Operations Board

From: Doug Allen

Date: July 17, 2015

Re: Authorization to Issue a Supplemental GEC VI Task Order for Spotsylvania Station Construction Engineering and Inspection Services

Recommendation:

The VRE Operations Board is asked to authorize the Chief Executive Officer to issue a Supplemental GEC VI Task Order #3 with STV Incorporated for construction engineering and inspection services for the Spotsylvania VRE station project, in the amount of $58,666, plus a 10% contingency, for a total amount of $64,533. This would increase the overall Board Authority for this contract from $297,541 to a total amount (Task Order 3 plus Supplemental Task Order 3A) not to exceed $362,074.

Background:

In June 2012, the Board authorized an agreement with Spotsylvania County for VRE to manage the station project. VRE began work on the design of the station in June 2012 and completed the design in March 2013.

In May 2013 the Board authorized a contract for construction of the station. In September 2013 the Board authorized Task Order 3 for STV Incorporated to provide construction engineering and inspection services for the Spotsylvania VRE station project in a total amount not to exceed $297,541. A Notice to Proceed for
construction was issued to Hammerhead Construction on July 10, 2014, and STV’s Construction Engineering and Inspection services started that month as well.

The original Construction Engineering and Inspection task order scope projected an 11 month duration. The project duration is currently projected to extend to 16 months due to delayed start up and weather impacts on construction. Redesign of the original station headhouse was also necessitated by a safety review of the original design in order to comply with commuter rail industry’s Crime Prevention through Environmental Design standards. Combined, the extended construction schedule and the headhouse redesign consumed the original budget contingency and now requires a Supplemental Task Order to complete.

**Fiscal Impact:**

Funding for this project is being provided via a state Transit Capital grant, with match provided by Spotsylvania County. The state grant (73113-01) will provide 55% of the first $3.4 million of costs. Spotsylvania County will pay the remainder of costs as per the Agreement Governing Spotsylvania County’s Admission to Membership in PRTC and Participation in the VRE.
Virginia Railway Express
Operations Board

Resolution
8I-07-2015

Authorization to Issue a Supplemental GEC VI Task Order
for Spotsylvania Station Construction Engineering
and Inspection Services

WHEREAS, Spotsylvania County requested that VRE assume project management responsibility for the platform and head-house portions of the new station project; and,

WHEREAS, Spotsylvania County will pay costs above the state grant (73113-01) of 55% of $3.4 million; and,

WHEREAS, on September 20, 2013 the VRE Operations Board authorized award of GEC VI Task Order 3 to STV for a total amount not to exceed $297,541 for Construction Engineering and Inspection Services associated with the Spotsylvania Station Project; and,

WHEREAS, Notice to Proceed was issued to STV in July 2014; and,

WHEREAS, the original projected construction schedule for the Station was eight months, and the original Construction Engineering and Inspection Task Order scope was 11 months; and,

WHEREAS, the additional effort required by the extended construction schedule and headhouse redesign consumed the original budget contingency;

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board does hereby authorize the Chief Executive Officer to issue a Supplement to GEC VI Task Order #3 to STV Incorporated for Construction Engineering and Inspection Services for the Spotsylvania VRE station project in the amount of $58,666, plus a 10% contingency, for a total amount of $64,533. This will increase the overall Board Authority for this contract from $297,541 to a total amount (Task Order 3 plus Supplemental Task order 3A) not to exceed $362,074; and,
BE IT FURTHER RESOLVED THAT, the VRE Operations Board does hereby authorize the Chief Executive Officer to execute permits and other documents related to the completion of this project.

Approved this 17th day of July 2015

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John C. Cook
Chairman

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Paul Smedberg
Secretary