To: Chairman Cook and the VRE Operations Board  
From: Doug Allen  
Date: June 19, 2015  
Re: Management Audit Recommendations Update

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**Background**

At the January 16, 2015 meeting, the Operations Board accepted the Management Audit. Included in the Management Audit Report were recommended improvements to VRE’s organizational structure and practices, VRE’s functions and processes, and VRE Operations Board oversight. Attached are the short-term (less than 12 months) actions recommended in the report and their current disposition.

Since the May Operations Board meeting, the following actions have occurred:

- **Recommendation:** Hire a Senior Financial Analyst.  
- **Action:** position hired with a start date in June.

- **Recommendation:** Develop a schedule for regular roundtable discussions between the Executive Directors, the VRE CEO, and the chair of each Commission and the VRE Operations Board (or designee) to coordinate issues jointly concerning VRE and the two Commissions.  
- **Action:** First meeting on June 15, 2015.