Agenda Item 8-C
Consent Item

To: Chairman Cook and the VRE Operations Board
From: Doug Allen
Date: March 20, 2015
Re: Authorization to Issue an Invitation for Bids for Elevator Rehabilitation or Replacement at Franconia-Springfield and Rippon Stations

Recommendation:

The VRE Operations Board is asked to authorize the Chief Executive Officer to issue an Invitation for Bids (IFB) for elevator rehabilitation or replacement at the Franconia-Springfield and Rippon stations.

Background:

Invitation for Bids is the preferred and normal method of procurement suitable when seeking bids to provide goods and services at a firm-fixed price. This method is utilized when there is a complete, adequate, precise specification or purchase description. Award is made on the basis of price alone without discussions or negotiations with the Bidders. Upon receipt of the bids, VRE will return to the Board with authorization to award the contract.

In recent years, the frequency of failures and required maintenance service calls have increased for the two elevators at the Franconia-Springfield station and the elevator at the Rippon station, creating an inconvenience to VRE riders and WMATA patrons. The failures are due to aging elevator cabs and associated equipment. The scope of work for the IFB includes the rehabilitation or replacement of elevator
cabs, controls, support structures and systems. This effort will be coordinated with the work described in Agenda Item 8A-03-2015 to ensure there will be no duplication of effort.

Upon receipt of the bids, VRE staff will return to the Operations Board to request authorization to award the contract.

**Fiscal Impact:**

The total cost of this project is funded with Federal FY 2016 State of Good Repair formula grants (5337), matched with state and local funds.
Virginia Railway Express
Operations Board

Resolution
8C-03-2015

Authorization to Issue an Invitation for Bids for Elevator Rehabilitation or Replacement at Franconia-Springfield and Rippon Stations

WHEREAS, the elevators at the Franconia-Springfield and Rippon stations have experienced increased failures and required maintenance service calls due to aging elevator cabs and associated equipment; and,

WHEREAS, the scope of work includes the rehabilitation or replacement of elevator cabs, controls, support structures and systems;

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board does hereby authorize the Chief Executive Officer to issue an Invitation for Bids (IFB) for elevator rehabilitation or replacement at the Franconia-Springfield and Rippon stations.

Approved this 20th day of March 2015

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John C. Cook
Chairman

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Paul Smedberg
Secretary