To: Chairman Cook and the VRE Operations Board

From: Doug Allen

Date: November 20, 2015

Re: Management Audit Recommendations Update

At the January 16, 2015 meeting, the Operations Board accepted the Management Audit. Included in the Management Audit Report were recommended improvements to VRE’s organizational structure and practices, VRE’s functions and processes, and VRE Operations Board oversight. Attached are the short-term (less than 12 months) actions recommended in the report and their current disposition.

Since the October Operations Board meeting, the following action has occurred:

Recommendation: Perform a detailed assessment of VRE technology needs to understand where technology gaps exist.

Action: The IT Department has submitted a draft Request for Qualifications for a firm to do this assessment and is working with the Procurement Department to finalize it by the end of the month.