To: Chairman Cook and the VRE Operations Board  
From: Doug Allen  
Date: October 16, 2015  
Re: Recommend Approval of Submission of Manassas Park Parking Expansion to the NVTA for FY 2017 Funding Consideration

Recommendation:

The VRE Operations Board is asked to recommend the Commissions approve the submission of a request for funding of final design for expansion of parking at the Manassas Park station to the Northern Virginia Transportation Authority (NVTA) for consideration in its Fiscal Year (FY) 2017 program.

Background:

The passage of House Bill (HB) 2313 requires the NVTA to fund highway projects and mass transit capital projects that increase capacity that have been both included in TransAction 2040 and evaluated for congestion relief and emergency evacuation by VDOT.

VRE submitted a request for funding to expand parking at the Manassas Park Station, in the amount of $19 million, for NVTA’s FY 2015-16 program. The proposed Manassas Park parking expansion project will expand VRE passenger-carrying capacity by providing additional station parking capacity. On April 23, 2015 NVTA approved its FY 2015-16 program of highway and transit projects, including $500,000 for initial study of the parking expansion including preliminary engineering (PE) and National Environmental Policy Act (NEPA) analysis. VRE staff are in the process of initiating the procurement of an
engineering and environmental services consultant to assist in undertaking this initial phase of project development. This RFP currently being developed will include an optional phase of work to enable final design to be initiated, contingent on a funding commitment from NVTA, without issuing a new procurement. A request for contract award is anticipated at the January 2016 VRE Operations Board meeting.

It is estimated it will take 12 months to complete the initial PE/NEPA phase of project study; obtaining FY 2017 funding for final design will allow the design work to continue uninterrupted following completion of PE/NEPA studies. To defer final design to a separate procurement could add three to six months or more to the implementation schedule. As the existing parking lot at the Manassas Park station is routinely at or above capacity, obtaining the funding to complete the final design as soon as possible and continue advancing the project is critical to alleviate current capacity constraints.

On September 24, 2015 NVTA issued a Call for Projects for consideration for funding for expected FY 2017 revenues. Project submissions will be due to NVTA on November 30, 2015. The NVTA Board estimates it will adopt its FY 2017 program in July 2016. In order to continue advancing the Manassas Park parking expansion to the final design phase, it is proposed to seek additional NVTA funding, in the amount of $2 million, through the FY 2017 program.

The Operations Board is asked to recommend the Commissions authorize the VRE CEO to submit the project for funding consideration, to make any necessary corrections to project amounts or descriptions, and to execute all project agreements on behalf of the Commissions. NVTC will provide oversight for the Commissions on the reimbursement of project expenditures.

**Fiscal Impact:**

The submission of a project funding request has no fiscal impact. If selected for funding, the NVTA funds would allow the total project development phase of the project to be fully funded and to move forward.
Virginia Railway Express
Operations Board

Resolution
9D-10-2015

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WHEREAS, the passage of House Bill (HB) 2313 requires the NVTA to fund highway projects that have been both included in TransAction 2040 and evaluated for congestion relief and emergency evacuation by VDOT or mass transit capital projects that increase capacity; and,

WHEREAS, as NVTA approved $500,000 to initiate study of the Manassas Park parking expansion as part of its Fiscal Year (FY) 2015-16 program in April 2015; and,

WHEREAS, an estimated additional $2 million is needed to advance the full project development phase of the project through final design; and,

WHEREAS, NVTA has issued a Call for Projects to agencies and jurisdictions for consideration for funding with expected FY 2017 revenues;

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board does hereby recommend the Commissions approve the submission of the Manassas Park parking expansion project, final design phase in the amount of $2 million, to the NVTA for consideration for funding in FY 2017; and,

BE IT FURTHER RESOLVED THAT, the Operations Board does hereby recommend the Commissions authorize the Chief Executive Officer of VRE to submit the approved project for funding, to make any necessary corrections to project amounts or descriptions, and to execute all project agreements on behalf of the Commissions.

Approved this 16th day of October 2015

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John C. Cook
Chairman

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Paul Smedberg
Secretary