To: Chairman Cook and the VRE Operations Board

From: Doug Allen

Date: September 18, 2015

Re: Authorization to Execute a Contract for Replacement of Platform Canopies, Gutters and Downspouts at L’Enfant and Leeland Road Stations

Recommendation:

The VRE Operations Board is asked to authorize the Chief Executive Officer to execute a contract with Elite Sheet Metal Works, Inc. of Beltsville, Maryland for replacement of platform canopies, gutters and downspouts at L’Enfant and Leeland Road stations in the amount of $286,400, plus a 10% contingency of $28,640, for a total amount not to exceed $315,040.

Background:

The platform canopies, gutters and downspouts at several VRE stations were installed many years ago. Due to years of exposure to the elements, these items at the L’Enfant and Leeland Road stations have experienced rusting, leaking, peeling and flaking. The scope of work for the IFB includes the replacement of canopy roofing, gutters and downspouts at both stations. Similar replacements at additional stations will occur in subsequent years as necessary to maintain optimal performance and appearance.

On March 20, 2015, the VRE Operations Board approved a request to issue an Invitation for Bids (IFB) for the Replacement of Platform Canopies, Gutters and Downspouts at L’Enfant and Leeland Road Stations project. A mailing list of thirty-five (35) prospective Bidders
was established for the solicitation to ensure access to adequate sources of services. Additionally, the IFB was posted on eVA.

On July 31, 2015, an IFB was issued and bids were due on September 3, 2015.

The bid tabulation is as follows:

<table>
<thead>
<tr>
<th>Bidders</th>
<th>Bid Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Elite Sheet Metal Works, Inc. of Beltsville, MD</td>
<td>$286,400.00</td>
</tr>
<tr>
<td>2. CHU Contracting, Inc. of Chantilly, VA</td>
<td>$299,000.00</td>
</tr>
</tbody>
</table>

After review of the bids, it was determined that Elite Sheet Metal Works, Inc. was the lowest responsive-responsible bidder.

Staff has certified that the price is fair and reasonable.

The Contract includes the replacement of platform canopies, gutters and downspouts at two stations to be completed as follows:

- L’Enfant Station – Thirty (30) calendar days from the date set forth in the written Notice-To-Proceed.
- Leeland Road Station – Thirty (30) calendar days from the date set forth in the written Notice-To-Proceed.

**Fiscal Impact:**

The total cost of this project is funded with Federal FY 2016 State of Good Repair formula grants (5337), matched with state and local funds.
Virginia Railway Express
Operations Board

Resolution
8B-09-2015

Authorization to Execute a Contract for Replacement of Platform Canopies, Gutters and Downspouts at L’Enfant and Leeland Road Stations

WHEREAS, the platform canopies, gutters and downspouts at several VRE stations were installed many years ago; and,

WHEREAS, these items at the L’Enfant and Leeland Road stations have experienced rusting, leaking, peeling and flaking; and,

WHEREAS, the scope of work includes replacement of canopy roofing, gutters and downspouts at both stations; and,

WHEREAS, the VRE Operations Board in March 2015 approved issuance of an Invitation for Bids (IFB) for the Replacement of Platform Canopies, Gutters and Downspouts at L’Enfant and Leeland Road Stations project; and,

WHEREAS, VRE advertised an Invitation for Bids on July 31, 2015; and,

WHEREAS, on September 3, 2015, two responses were received; and,

WHEREAS, subsequent to a review of the references and financial stability, VRE staff recommends the Operations Board award a contract to Elite Sheet Metal Works, Inc. of Beltsville, Maryland;

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board does hereby authorize the Chief Executive Officer to execute a contract with Elite Sheet Metal Works, Inc. of Beltsville, Maryland for replacement of platform canopies, gutters and downspouts at L’Enfant and Leeland Road stations in the amount of $286,400, plus a 10% contingency of $28,640, for a total amount not to exceed $315,040.

Approved this 18th day of September 2015

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John C. Cook
Chairman

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Paul Smedberg
Secretary