To: Chairman Skinner and the VRE Operations Board

From: Doug Allen

Date: January 15, 2016

Re: Authorization to Execute a Force Account Agreement with CSX Transportation for Design Review of Potomac Shores Station

Recommendation:

The VRE Operations Board is asked to authorize the Chief Executive Officer to execute a force account agreement with CSX Transportation for design review of Potomac Shores Station in an estimated amount of $50,000, plus a 10% contingency of $5,000, for a total amount not to exceed $55,000.

Background:

On July 15, 2013, Prince William County, Virginia, accepted proffers from Harbor Station Communities, LLC, and others for the Potomac Shores Development which included provisions for a new VRE station and commuter parking on the CSX Transportation (CSXT) RF&P Subdivision. Subsequently, VRE, CSXT, the Virginia Department of Rail and Public Transportation (DRPT), and the Commissions executed the Second Amendment to the Memorandum of Understanding pertaining to Corridor Improvement Project dated July 10, 2014, which allowed for passenger rail enhancements to the CSXT RF&P Subdivision, including the addition of a new VRE station at Potomac Shores.

Designs for the new station at Potomac Shores must be reviewed and approved by VRE and CSXT. Execution of the agreement outlined in resolution 9C-01-2016 would establish the
agreement with Harbor Station Communities to fund both VRE and CSX design reviews. The force account agreement authorization in this action item (outlined in resolution 9D-01-2016) provides for CSXT review and approval of designs produced by Harbor Station Communities, LLC.

**Fiscal Impact:**

No VRE funds will be expended on the design review work. Funding is provided by Harbor Station Communities, LLC, under an agreement with VRE in accordance with a proffer made to Prince William County.
Virginia Railway Express
Operations Board

Resolution
9D-01-2016

Authorization to Execute a Force Account Agreement with CSX Transportation for Design Review Activities of Potomac Shores Station

WHEREAS, Prince William County accepted a proffer from Harbor Station Communities, LLC, on July 15, 2013, for the Potomac Shores Development, which includes provision of a new VRE station on the CSX Transportation (CSXT) RF&P Subdivision; and,

WHEREAS, the Second Amendment to the Memorandum of Understanding pertaining to Corridor Improvement Project, between VRE, CSXT, the Virginia Department of Rail and Public Transportation, and the Commissions dated July 10, 2014, allows for the addition of a new VRE station at Potomac Shores; and,

WHEREAS, VRE and CSXT are required to review and approve the design of the improvements; and,

WHEREAS, a force account agreement between CSXT and VRE is needed for CSXT to conduct its design review;

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board does hereby authorize the Chief Executive Officer to execute a force account agreement with CSX Transportation to provide design review for Potomac Shores Station in an estimated amount of $50,000, plus a 10% contingency of $5,000, for a total amount not to exceed $55,000.

Approved this 15th day of January 2016

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Gary Skinner
Chairman

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Maureen Caddigan
Secretary