Agenda Item 8-C
Action Item

To: Chairman Skinner and the VRE Operations Board

From: Doug Allen

Date: November 18, 2016

Re: Authorization to Amend the Contract for Land Acquisition Services for the Crossroads Yard Expansion

Recommendation:

The VRE Operations Board is asked to authorize the Chief Executive Officer to amend the contract with Johnson, Mirmiran & Thompson, Inc. (JMT) of Richmond, Virginia, for Land Acquisition Services for the Crossroads Yard Expansion in the amount of $44,586, plus a 10% contingency of $4,458, for a total amount of $49,044, added to the original contract amount of $99,980, resulting in a total cumulative amount not to exceed of $149,024.

Background:

VRE is seeking to acquire additional property adjacent to the Crossroads Maintenance and Storage Facility as we plan for longer and more trains to accommodate ridership increases anticipated in the VRE System Plan 2040 adopted by the VRE Operations Board in January 2014. The acquisition will allow VRE to address current and future storage needs and adjustments to its maintenance facilities associated with Fredericksburg Line service improvements. VRE requires basic real estate and environmental consulting services to determine ownership of the subject properties, estimate costs, assess availability and related environmental clearance requirements.

In accordance with Section 2.2-4303 of the Virginia Public Procurement Act, these services were procured through a Request for Proposals because they included professional
services. Upon completion of evaluation of proposals, negotiations were conducted with JMT which was the highest ranked firm and deemed to be fully qualified and best suited among those submitting proposals, on the basis of the factors specified in the evaluation criteria. After receipt of the best and final offer from the top-ranked firm, a cost analysis was performed to compare the proposed cost with the independent cost estimate to determine the proposed cost was fair and reasonable.

The resultant contract was awarded March 3, 2016, in the amount of $99,980. As it was within the CEO’s authority to award, so no previous action was required of the VRE Operations Board.

This contract amendment is needed because of additional cultural resource work required by the Federal Transit Administration to ensure cultural resources would not be impacted by the proposed expansion.

A cost analysis was performed by VRE staff to compare the proposed additional cost with the independent cost estimate and determined the proposed additional cost was fair and reasonable.

**Fiscal Impact:**

Funding is available in VRE’s Capital Improvement Program under Equipment Storage with funds drawn from VRE’s FY 2016 federal 5307 funds.
Virginia Railway Express
Operations Board

Resolution
8C-11-2016

Authorization to Amend the Contract for Land Acquisition Services for the Crossroads Yard Expansion

WHEREAS, VRE requires addition property adjacent to its Crossroads Maintenance and Storage Facility in order to address current and future storage needs and adjustments to its maintenance facilities associated with Fredericksburg Line service improvements and implementation of System Plan 2040; and,

WHEREAS, VRE requires basic real estate and environmental consulting services to determine ownership of the subject properties, estimate costs, assess availability and related environmental clearance requirements; and,

WHEREAS, in accordance with the Virginia Public Procurement act VRE issued a Request for Proposals for land acquisition services and the contract was awarded to Johnson, Mirmiran & Thompson, Inc. (JMT) of Richmond, Virginia, in the amount of $99,980; and,

WHEREAS, a contract amendment is needed because of additional cultural resource work required by the Federal Transit Administration to ensure that potential cultural resources are not impacted by the proposed expansion; and,

WHEREAS, JMT submitted an estimate of $44,586 for the additional work which was determined to be fair and reasonable through a cost analysis conducted by VRE staff in comparison with an independent cost estimate;

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board does hereby authorize the VRE Chief Executive Officer to amend the current contract with Johnson, Mirmiran & Thompson, Inc. for Land Acquisition Services for the Crossroads Yard Expansion to increase the authorization in the amount of $44,586, plus a 10% contingency of $4,458, for a total amount of $49,044, added to the original contract amount of $99,980, resulting in a total cumulative amount not to exceed of $149,024.

Approved this 18th day of November 2016

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Gary Skinner
Chairman

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Maureen Caddigan
Secretary