Agenda Item 10-B
Action Item

To: Chairman Smedberg and the VRE Operations Board
From: Doug Allen
Date: January 27, 2017
Re: Authorization to Execute a Contract Amendment for Design Services for the Manassas Park Parking Expansion

Recommendation:

The VRE Operations Board is asked to authorize the Chief Executive Officer to execute a contract amendment with Vanasse Hangen Brustlin, Inc. (VHB), of Vienna, VA to exercise Optional Task A for environmental documentation and preliminary engineering services in the amount not to exceed $439,675, plus a 10% contingency of $43,968, for a total amount not to exceed $483,643.

Background:

On June 17, 2016 the VRE Operations Board authorized the award of a contract for engineering and environmental services for the Manassas Park Parking Expansion to VHB. The scope of work for the RFP includes a Base Task of assessing future parking demand for the Manassas Park station and evaluation of concepts for expanding parking. Preparation of preliminary design plans for the preferred alternative, and preparation of National Environmental Policy Act (NEPA) documentation to evaluate the potential impacts of expanding parking are included as Optional Task A. The preparation of final engineering plans is included as Optional Task B.

The Base Task identified the number of parking spaces anticipated to be needed at Manassas Park in 2040. It also identified the preferred site for a parking garage through
stakeholder and public outreach. The Base Task is anticipated to be successfully completed in January 2017.

VHB has provided a price to complete Optional Task A that is lower than the independent cost estimate. The work will be performed with the existing contract term. Work on Optional Task A will begin when VHB is provided a Notice to Proceed for this task.

**Fiscal Impact:**

Funding to complete the alternatives analysis, preliminary engineering, and NEPA documentation is provided by the Northern Virginia Transportation Authority in their FY 2015-2016 and FY 2017 programs.
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WHEREAS, environmental and engineering studies are needed to refine the future parking demand estimates for the station, conduct an alternatives analysis, complete required NEPA analyses, and prepare engineering design documents for a parking expansion at the VRE Manassas Park station; and,

WHEREAS, NVTA has provided funding through their FY2015-2016 and FY 2017 programs to complete an alternatives analysis, preliminary engineering, and NEPA documentation; and,

WHEREAS, VRE has executed a contract with Vanasse Hangen Brustlin, Inc. (VHB), of Vienna, Virginia, to provide Engineering and Environmental Services for the VRE Manassas Park Station Parking Expansion;

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board does hereby authorize the Chief Executive Officer to execute a contract amendment with VHB, of Vienna, VA to exercise Optional Task A for environmental documentation and preliminary engineering services in the amount not to exceed $439,675, plus a 10% contingency of $43,968, for a total amount not to exceed $483,643.

Approved this 27th day of January 2017

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Paul Smedberg
Chairman

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Katie Cristol
Secretary