To: Chairman Smedberg and the VRE Operations Board

From: Doug Allen

Date: January 27, 2017

Re: Authorization to Issue a Request for Proposals for Passenger Car Truck Overhaul Services

Recommendation:

The VRE Operations Board is asked to authorize the Chief Executive Officer to issue a Request for Proposals (RFP) for Passenger Car Truck Overhaul Services for a period of one base year and five option years.

Background:

As determined in accordance with VRE Public Procurement Policies and Procedures, an Invitation for Bids (IFB) is neither practicable nor fiscally advantageous to VRE and an RFP is the appropriate method of procurement for this solicitation since there are different approaches to the desired service and an evaluation of technical merit is required.

Upon completion of evaluation of proposals, negotiations are conducted with the two highest ranked firms deemed to be fully qualified and best suited among those submitting proposals, on the basis of the factors specified in the evaluation criteria. Price will be considered in context of technical performance for this service to achieve a best value determination. After receipt of the best and final offer from the top-ranked firm, a cost analysis is performed to compare the proposed cost with the independent cost estimate to determine that the proposed cost is fair and reasonable.
VRE’s rolling stock maintenance management plan requires replacement of specific components and systems at various intervals based on factors such as fuel consumption, hours of operation or mileage. The oldest of the Gallery IV passenger cars are now greater than 10 years old and require replacement of specific truck assembly wear components such as liners, springs, shock absorbers, wheels, axles and other critical components. In addition to the components identified above, the truck assemblies require specific non-destructive testing of the truck frames to identify wear and other abnormalities and repair them as required.

The scope of work for this RFP includes the teardown of the truck assemblies, inspection, repair, and replacement of components and other material and reassembly and paint. VRE’s contract maintenance provider will remove and reinstall the truck assemblies at VRE’s maintenance and storage facilities.

Upon receipt and evaluation of the proposals, VRE staff will return to the Operations Board to request authorization to award the contract.

**Fiscal Impact:**

Funding for this project is provided for in the FY 2017 and proposed FY 2018 CIP under the Equipment Asset Management Program, which is funded through an annual allocation of the FTA 5337 (State of Good Repair) grants.
Virginia Railway Express
Operations Board

Resolution
9B-01-2017

Authorization to Issue a Requests for Proposals for Passenger Car Truck Overhaul Services

WHEREAS, VRE's passenger cars are equipped with two truck assemblies; and,

WHEREAS, VRE’s rolling stock maintenance management plan requires replacement of specific components and systems at various intervals based on factors such as fuel consumption, operating hours or mileage; and,

WHEREAS, the truck assemblies of the oldest Gallery IV passenger cars are reaching their specified intervals to be inspected and overhauled;

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board does hereby acknowledge the determination made by the VRE Contract Administrator in accordance with the VRE Public Procurement Policies and Procedures that competitive bidding is not practicable, nor fiscally advantageous to VRE, and that competitive negotiation is the appropriate method to procure these services; and,

BE IT FURTHER RESOLVED THAT, the VRE Operations Board does hereby authorize the Chief Executive Officer to issue a Request for Proposals for Passenger Car Truck Overhaul Services.

Approved this 27th day of January 2017

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Paul Smedberg
Chairman

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Katie Cristol
Secretary