Agenda Item 8-A
Consent Item

To: Chairman Smedberg and the VRE Operations Board
From: Doug Allen
Date: March 17, 2017
Re: Authorization to Issue an Invitation for Bids for the Rehabilitation of Wheelsets and Traction Motor Assemblies

Recommendation:

The VRE Operations Board is asked to authorize the Chief Executive Officer to issue an Invitation for Bids (IFB) for Rehabilitation of Wheelsets and Traction Motor Assemblies.

Background:

VRE locomotives and railcars operate approximately 312 miles on the Fredericksburg Line and 185 miles on the Manassas Line each week. Over the course of operations, wheelsets and traction motors incur normal wear and tear requiring regular maintenance and occasional replacement to support safe and efficient operations.

On August 11, 2014, VRE awarded a contract to UTCRAS, Inc. for Wheelset Rehabilitation. The last extension of this contract will expire on August 10, 2017. Therefore, VRE must now complete a competitive solicitation for continuation of the service.

The scope of work for the IFB includes rehabilitation services for wheelset and traction motor assemblies. Wheelset services include: replacement, repair, or overhaul of complete wheelsets consisting of axles, wheels, journal bearings, and journal boxes. Traction motor assembly services include: new wheels, wheel reprofile, combo disassemble/reassemble, and traction motor repair.
Invitation for Bids is the preferred and normal method of procurement when seeking bids to provide goods and services at a firm-fixed price. This method is utilized when there is a complete, adequate, precise specification or purchase description. Award is made on the basis of price alone without discussions or negotiations with the Bidders.

Upon receipt of the bids, staff will return to the Board to request authorization to award the contract.

**Fiscal Impact:**

The FY 2018 budget for equipment operations includes funding for the base year of this contract. Additional funding will be requested in the FY 2019 and FY 2020 equipment operations budget for the option year.
Authorization to Issue an Invitation for Bids for the Rehabilitation of Wheelsets and Traction Motor Assemblies

WHEREAS, in order to support safe and efficient service VRE passenger railcars and locomotives require frequent maintenance and occasional replacement of wheelsets and traction motor assemblies; and,

WHEREAS, the current contract to provide these services will expire in August 2017;

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board does hereby authorize the Chief Executive Officer to issue an Invitation for Bids for Rehabilitation of Wheelsets and Traction Motor Assemblies.

Approved this 17th day of March 2017

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Paul Smedberg
Chairman

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Katie Cristol
Secretary