Agenda Item 8-B
Consent Item

To: Chairman Smedberg and the VRE Operations Board
From: Doug Allen
Date: March 17, 2017
Re: Authorization to Issue an Invitation for Bids for Canopy Replacement at Backlick Road and Rolling Road Stations

Recommendation:

The VRE Operations Board is asked to authorize the Chief Executive Officer to issue an Invitation for Bids (IFB) for canopy replacement at the Backlick Road and Rolling Road stations.

Background:

The platform canopies, gutters and downspouts at Backlick Road and Rolling Road VRE stations, after years of exposure to the elements, are experiencing rusting, leaking, peeling and flaking. It has been determined their current condition warrants replacement rather than continued repair. The scope of work for the IFB includes the replacement of canopy roofing, gutters and downspouts at both stations. Similar replacements at additional stations will occur in subsequent years as necessary to maintain optimal performance and appearance.

Invitation for Bids is the preferred and normal method of procurement suitable when seeking bids to provide goods and services at a firm-fixed price. This method is utilized when there is a complete, adequate, precise specification or purchase description. Award is made on the basis of price alone without discussions or negotiations with the Bidders.
Upon receipt of the bids, staff will return to the Board to request authorization to award the contract.

**Fiscal Impact:**

Funding is provided through Federal FY 2017 State of Good Repair formula grants (5337), matched with state and local funds.
Virginia Railway Express
Operations Board

Resolution
8B-03-2017

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WHEREAS, the platform canopies, gutters and downspouts at the Backlick Road and Rolling Road stations are experiencing rusting, leaking, peeling and flaking; and,

WHEREAS, it has been determined these times warrant replacement rather than continued repair; and,

WHEREAS, a scope of work including replacement of canopy roofing, gutters and downspouts at both stations has been prepared;

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board does hereby authorize the Chief Executive Officer to issue an Invitation for Bids for Canopy Replacement at Backlick Road and Rolling Road stations.

Approved this 17th day of March 2017

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Paul Smedberg
Chairman

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Katie Cristol
Secretary