Agenda Item 9-E
Action Item

To: Chairman Smedberg and the VRE Operations Board

From: Doug Allen

Date: September 15, 2017

Re: Authorization to Issue an MEC VI Task Order for National Transit Database and Asset Management Reporting, Phase III

Recommendation:

The VRE Operations Board is asked to authorize the Chief Executive Officer to issue a Task Order under Mechanical Engineering Consultant Services Contract (MEC VI) to STV, Incorporated for National Transit Database (NTD) and Transit Asset Management Plan (TAM), Phase III, in the amount of $370,341, plus a 10% contingency of $37,034, for a total not to exceed $407,375.

Summary:

This MEC VI Task Order is for developing, implementing and executing processes for VRE’s TAM and NTD reporting compliance.

Background:

VRE has completed several initiatives resulting in strategies for managing VRE rolling stock and facilities assets and maintaining these assets in a continuous state of good repair. The Federal Transit Administration requires VRE further develop methodologies and processes to perform ongoing assessments of VRE rolling stock and facilities; manage and perform State of Good Repair projects and report transit asset management information

VRE has asked STV to assist in developing the appropriate information, methodologies and processes for the TAM plan and reporting to the NTD as outlined in the Final FTA Rule. This rule originated from the Moving Ahead for Progress in the 21st Century (MAP-21) federal transportation bill.
STV, Incorporated has developed the framework and standardized processes to perform ongoing asset assessments, develop tools to prioritize funding for State of Good Repair projects consistent with the Transit Economics Requirements Model (TERM) and developed processes for reporting asset management information to the Federal Transit Administration via the NTD.

The Scope of Services for this task order includes: formalizing and submitting TAM required documents by the mandated deadline of October 2018; implementing developed procedures for measuring the condition of capital assets; implementing developed procedures for annual reporting to the FTA; implementing previously developed and recommended State of Good Repair (SGR) Prioritization Processes; and Assisting in Facility Condition Assessments and reporting.

**Fiscal Impact:**

Funding is provided through the Equipment Asset Management Program funded through an annual allocation of FTA 5337 (State of Good Repair) grants.
Virginia Railway Express
Operations Board

Resolution
9E-09-2017

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WHEREAS, VRE has a contract with STV, Incorporated for mechanical and engineering consulting services (MEC VI); and,

WHEREAS, VRE has completed several initiatives resulting in strategies for managing VRE rolling stock and facilities assets and maintaining these assets in a continuous state of good repair; and,

WHEREAS, VRE is required by the Federal Transit Administration to further develop methodologies and processes to perform ongoing assessments of VRE rolling stock and facilities; manage and perform State of Good Repair projects and report transit asset management information; and,

WHEREAS, STV, Incorporated has developed the framework and standardized processes to perform ongoing asset assessments, develop tools to prioritize funding for State of Good repair projects consistent with the Transit Economics Requirements Model; and,

WHEREAS, STV, Incorporated has developed processes for reporting asset management information to the Federal Transit Administration via the Nation Transit Database;

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board does hereby authorize the Chief Executive Officer to issue a MEC VI Task Order to STV, Incorporated for execution and implementation of VRE’s Transit Asset Management Plan and National Transit Database reporting compliance in the amount of $370,341, plus a 10% contingency of $37,034, for a total not to exceed $407,375.

Approved this 15th day of September 2017

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Paul Smedberg
Chairman

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Katie Cristol
Secretary