To: Chairman Nohe and the VRE Operations Board
From: Doug Allen
Date: April 20, 2018
Re: Authorization to Execute an Agreement for Data Networking Hardware and Associated Software Licenses

Recommendation:

The VRE Operations Board is asked to authorize the Chief Executive Officer to execute an Agreement with Saitech, Inc., of Fremont, California to acquire Cisco data network components and associated software licenses in the amount of $214,978, plus a 10% contingency of $21,498, for a total not to exceed $236,476.

Summary:

The purpose of the Agreement is purchase of Cisco data network components and associated five-year software licensing under US General Services Administration (GSA) cooperative purchasing schedules. The data network components and associated software licensing will provide standardization and centralized management for VRE station locations.

Background:

VRE relies on timely and secure communications running over the data network installed at all VRE locations. These technologies provide reliable information to VRE passengers and staff daily through systems such as the Variable Messaging System (VMS) and security cameras.
In January 2017, VRE concluded the LAN WAN Cybersecurity Assessment identifying “standardization of common hardware” and “centralized management” as opportunities for improvement. The data networking hardware and associated software licenses will accomplish the goal to standardize hardware and replace outdated data network components supporting VMS and security cameras at all station locations.

VRE is eligible to acquire the Cisco data network components and associated five-year software licensing under the GSA Cooperative Purchasing Program (Schedules 70 and 84) in accordance with VRE Public Procurement Policies and Procedures. The price for components and licenses is fixed for the term of the agreement based upon the pricing received through the GSA cooperative purchasing program. The term of the agreement will be for 60 months from equipment delivery.

**Fiscal Impact:**

Funding is provided through the Facilities Asset Management Program funded through an annual allocation of FTA 5337 (State of Good Repair) grants.
Virginia Railway Express
Operations Board

Resolution
9C-04-2018

Authorization to Execute an Agreement for Data Networking Hardware and Associated Software Licenses

WHEREAS, VRE operations rely on timely and secure communications running over the data network installed at all VRE locations; and,

WHEREAS, VRE provides reliable information to VRE passengers and staff daily through systems such as the Variable Messaging System (VMS) and security cameras; and,

WHEREAS, the January 2017 LAN WAN Cybersecurity Assessment identified the requirement to replace outdated network components with standardized data network hardware and associated licenses at all station locations; and,

WHEREAS, the data network components and associated five-year software licensing is available through a US General Services Administration (GSA) cooperative purchasing schedule in accordance with VRE Public Procurement Policies and Procedures;

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board does hereby authorize the Chief Executive Officer to Execute an Agreement with Saitech, Inc., of Fremont, California to acquire Data Networking Hardware and Associated Software Licenses through a GSA cooperative purchasing schedule in the amount of $214,978, plus a 10% contingency of $21,498, for a total not to exceed $236,476.

Approved this 20th day of April 2018

______________________________  ________________________________
       Martin Nohe                Maureen Caddigan
              Chairman            Secretary