To: Chair Cristol and the VRE Operations Board
From: Doug Allen
Date: February 15, 2019
Re: Authorization to Issue an Invitation for Bids for Franconia-Springfield Station Painting Services

Recommendation:

The VRE Operations Board is asked to authorize the Chief Executive Officer to issue an Invitation for Bids (IFB) for Franconia-Springfield Station Painting Services.

Summary:

This procurement will result in a contract for the painting of the various steel components of the Franconia-Springfield station, as part of VRE’s ongoing facilities maintenance program.

Background:

A recent assessment of VRE stations identified the Franconia-Springfield station as needing painting.

An Invitation for Bids is the preferred method of procurement when seeking bids to provide goods and services at a firm-fixed price. This method is used when there is a complete, adequate, precise specification or purchase description. Award is made based on price alone without discussions or negotiations with the Bidders.
The scope of work for the IFB includes painting of the Franconia-Springfield station canopy steel and underside of roof panels, handrails and guardrails, stair tower and pedestrian bridge.

Upon receipt of bids, staff will return to the Operations Board to request authorization to award the contract.

**Fiscal Impact:**

The FY 2019 and FY 2020 operating budgets for Facilities Maintenance – Stations Non-Routine Maintenance include funding for this activity.
Virginia Railway Express  
Operations Board  

Resolution  
8B-02-2019  

Authorization to Issue an Invitation for Bids for  
Franconia-Springfield Station Painting Services  

WHEREAS, a recent assessment of VRE stations identified the Franconia-Springfield station as needing painting; and,  

WHEREAS, the scope of work for the IFB includes painting of the Franconia-Springfield station canopy steel and underside of roof panels, handrails and guardrails, stair tower and pedestrian bridge; and,  

WHEREAS, the FY 2019 and FY 2020 Operating budgets for Facilities Maintenance include funding for this activity;  

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board does hereby authorize the Chief Executive Officer to issue an Invitation for Bids for Franconia-Springfield Station Painting Services.  

Approved this 15th day of February 2019  

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Katie Cristol  
Chair  

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John Cook  
Secretary