Agenda Item 10-B
Action Item

To: Chair Cristol and the VRE Operations Board
From: Doug Allen
Date: January 18, 2019
Re: Authorization to Execute a Microsoft Volume Licensing Agreement

Recommendation:

The VRE Operations Board is asked to authorize the Chief Executive Officer to execute an Agreement with Microsoft Corporation of Redmond, WA for Microsoft Volume Licensing in the amount of $584,535, plus a 10% contingency of $58,454, for a total amount not to exceed $642,989 for a period of three years.

Summary:

The current Volume Licensing Agreement for all Microsoft licensing expires in February 2019. This authorization allows VRE to execute an Agreement to provide licensing for the next three years from February 2019 to February 2022.

Background:

VRE currently uses Microsoft software for servers, workstations, as well as other applications and services. The Microsoft Volume Licensing Agreement provides multiple Microsoft product licenses and software assurances for VRE without the need to purchase multiple copies of software media and documentation that is provided with the software. The Microsoft Volume Licensing Agreement allows VRE to maintain proper licensing for all Microsoft products.
Additionally, the Microsoft Volume Licensing Agreement will provide the mechanism required to utilize Microsoft Azure cloud-based services as VRE moves towards a hybrid cloud infrastructure to provide increased innovation, resiliency, and disaster preparedness.

The Microsoft Volume Licensing Agreement is being procured through a Virginia Information Technologies Agency (VITA) statewide contract (VA-131017-SHI). Statewide contracts are compliant with the Virginia Public Procurement Act (VPPA) and legislative requirements and can be utilized by all public bodies in the Commonwealth of Virginia to obtain favorable pricing by leveraging the Commonwealth’s buying power.

Fiscal Impact:

The FY 2019 and FY 2020 operating budgets for Information Technology – Software Licensing and Maintenance includes funding for this activity. Funding for future years will be included in each proposed annual operating budget.
Virginia Railway Express
Operations Board

Resolution
10B-01-2019

Authorization to Execute a Microsoft Volume Licensing Agreement

WHEREAS, Microsoft software products and a hybrid cloud infrastructure are necessary for increased innovation, resiliency, and disaster preparedness; and,

WHEREAS, the Microsoft Volume Licensing Agreement will provide the mechanism that is required to utilize Microsoft software products and Azure cloud-based services;

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board does hereby authorize the Chief Executive Officer to execute an agreement with the Microsoft Corporation of Redmond, WA, for Microsoft Volume licensing in the amount of $584,535, plus a 10% contingency of $58,454, for a total amount not to exceed $642,989, for a period of three years.

Approved this 18th day of January 2019

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Katie Cristol
Chair

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John Cook
Secretary