To: Chair Cristol and the VRE Operations Board  
From: Doug Allen  
Date: May 17, 2019  
Re: Authorization to Execute a Standard Project Agreement with the Northern Virginia Transportation Authority for Crystal City Station Improvements

Recommendation:

The VRE Operations Board is asked to authorize the Chief Executive Officer (CEO) to execute a Standard Project Agreement (SPA) between VRE and the Northern Virginia Transportation Authority (NVTA) for the final design of the Crystal City Station Improvements project.

Summary:

This action will provide the necessary authorization for the execution of the SPA for the Final Design phase of the Crystal City Station Improvements project.

Background:

In October 2017, NVTA issued a Call for Projects for its FY2018-2023 Six Year Program (SYP). In December 2017, the Commissions authorized the CEO to submit a list of VRE projects to NVTA for evaluation and consideration in the SYP. The list was comprised of nine projects identified in the VRE Capital Improvement Program and System Plan 2040, all of which were also included in NVTA’s TransAction 2040 long range transportation plan.
The Crystal City Station Improvements was one of the projects submitted by VRE for consideration in the NVTA SYP. The scope of this project includes a relocated and expanded Crystal City Station with a longer platform in an island configuration allowing it to be served by two tracks. VRE’s funding request to NVTA was for $4 million for the Final Design phase of the project. The total project cost is estimated to be $42 million.

NVTA adopted its FY 2018-2023 SYP on June 14, 2018, and the Crystal City Station Improvements project was among the 44 projects included for funding. On April 5, 2019, NVTA appropriated $4,000,000 in Fiscal Year (FY) 2020 Regional Revenue Funds to VRE for the Final Design phase of the project. The NVTA project number is 2018-058-2.

Although the previous Operations Board and Commission actions authorized the CEO to execute all project agreements on behalf of the Commissions, NVTA requires an authorization that references the NVTA project number and the amount of NVTA funding for the project, which are only known after the adoption of the SYP and the appropriation of funds. This authorization includes those required references.

**Fiscal Impact:**

The $4 million of NVTA funding for final design of the Crystal City Station Improvements project is reflected in VRE’s FY 2020-2025 CIP. Funding for preliminary engineering and environmental clearance for the project has been previously provided by NVTA as well as a Rail Enhancement Fund (REF) grant from the Department of Rail and Public Transportation (DRPT). The construction phase of the project remains partially unfunded, and VRE continues to pursue funding options that will allow the project to proceed to completion.
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WHEREAS, VRE submitted the Crystal City Station Improvements project to the Northern Virginia Transportation Authority for evaluation and consideration in their FY 2018-2023 Six Year Program; and,

WHEREAS, Northern Virginia Transportation Authority adopted its FY 2018-2023 Six Year Program in June 2018 and included the Crystal City Station Improvements among the 44 funded projects; and,

WHEREAS, Northern Virginia Transportation Authority appropriated $4,000,000 in Fiscal Year 2020 Regional Revenue Funds for the Final Design phase of the Crystal City Station Improvements project in April 2019 and assigned it a project number of 2018-058-2; and,

WHEREAS, VRE and Northern Virginia Transportation Authority wish to execute a Standard Project Agreement and associated appendices for the Crystal City Station Improvements Project;

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board does hereby authorize the Chief Executive Officer to execute a Standard Project Agreement and associated appendices with the Northern Virginia Transportation Authority for $4,000,000 of funding for the final design phase of the Crystal City Station Improvements project. (project number 2018-058-2).

Approved this 17th day of May 2019

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Katie Cristol
Chair

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John Cook
Secretary