To: Chairman Skinner and the VRE Operations Board  
From: Rich Dalton  
Date: January 17, 2020  
Re: Spending Authority Report

On May 15, 2015, the VRE Operations Board approved increasing the Chief Executive Officer’s spending authority from $50,000 to $100,000. It was resolved any purchase of greater than $50,000 would be communicated to the Board as an information item.

- On December 3, 2019, VRE issued a Sole Source Blanket Purchase Order in the amount of $74,000 to TransTech to acquire toilet cleaning supplies on an as-needed basis, including chlorinating slugs and sanitizer, to maintain the toilet systems on board VRE passenger rail cars.

- On December 3, 2019, VRE issued a Sole Source Purchase Order in the amount of $92,530 to TransTech for four waste treatment tank assemblies for the toilet systems on board VRE passenger rail cars.