Agenda Item 9-F
Action Item

To: Chairman Skinner and the VRE Operations Board
From: Rich Dalton
Date: July 17, 2020
Re: Authorization to Amend the GEC VII Task Order for Design Services for Quantico Station Improvements

Recommendation:
The VRE Operations Board is asked to authorize the Acting Chief Executive Officer to amend the current Task Order for Design Services for Quantico Station Improvements executed with STV, Inc. under the General Engineering Consulting Services (GEC) VII contract in the amount of $217,072, plus a 10 percent contingency of $21,707, for a total of $238,779. This will increase the total authorization for this Task Order from $830,833, to a total amount not to exceed $1,069,612.

Summary:
During Final Design, several elements requiring additional work have been identified for the Quantico Station Improvements project. The additional work includes final stakeholder coordination, review and comments, as well as associated responses, revisions, permit coordination, and updates to cost estimates and the bid package.

VRE requested STV submit a proposal to accomplish the additional required work, and this action will authorize the Acting Chief Executive Officer to amend the Task Order to address the increased costs.

Background:
CSX Transportation (CSXT), the Virginia Department of Rail and Public Transportation (DRPT) and Virginia Railway Express (VRE) are collaborating on the Arkendale Third Track Project. DRPT, which is funding the project, has delegated management of the Quantico Station Improvements sub-project to VRE.
At DRPT's request, some elements of the third track (site, civil, track roadbed, ballast, and a retaining wall) have been added to the scope of the station improvements at this location for both design and construction in order to reduce the scope of the overall Arkendale Third Track Project and to expedite its completion. DRPT has increased the funding for the Quantico Station Improvements to provide for the requested additional scope items. The added scope elements will enhance safety and increase operational flexibility for CSXT, Amtrak and VRE trains while accommodating both the federal project (third track) and the passenger project at Quantico (track redesign and platform).

In January 2017, the VRE Operations Board authorized the Chief Executive Officer to issue a Task Order under the GEC VII contract to STV, Inc. for design services for the Quantico Station Improvements. The authorization was in the amount of $755,348, plus a 10 percent contingency of $75,535, for a total amount not to exceed $830,833.

VRE requested STV submit a proposal to accomplish the additional work described herein. STV's proposed cost was compared to the level of effort anticipated and determined by VRE staff to be fair and reasonable.

**Fiscal Impact:**

Funding is provided through the Commonwealth’s Intercity Passenger Rail Operating and Capital (IPROC) fund.
Authorization to Amend the GEC VII Task Order for Design Services for Quantico Station Improvements

WHEREAS, CSX Transportation, the Virginia Department of Rail and Public Transportation and Virginia Railway Express are collaborating to construct the Arkendale Third Track Project; and,

WHEREAS, the Virginia Department of Rail and Public Transportation, which is funding the Arkendale Third Track Project, has requested VRE manage the sub-project of Quantico Station Improvements; and,

WHEREAS, Final Design efforts have identified several elements requiring additional design work and additional stakeholder coordination; and,

WHEREAS, STV, Inc. has presented an acceptable proposal to perform the additional required work;

WHEREAS, NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board does hereby find that, in accordance with amendments adopted on April 22, 2020 to budget bills HB 29 and 30, meeting by electronic means is authorized because the nature of the declared emergency makes it both impracticable and unsafe for the Operations Board to assemble in a single location on July 17, 2020, and that meeting by electronic means is authorized because the items on the July 17, 2020 Operations Board Meeting Agenda are statutorily required or necessary to continue operations of the Operations Board and the discharge of the Operations Board’s lawful purposes, duties, and responsibilities; and further find that meeting by electronic means is authorized because the items on the July 17, 2020 Operations Board Meeting Agenda are encompassed within the continuity of operations ordinances adopted by member localities of the Virginia Railway Express Operations Board to assure the continued operation of the government during the disaster posed by the public health emergency resulting from COVID-19; and,

BE IT FURTHER RESOLVED THAT, the VRE Operations Board does hereby authorize the Acting Chief Executive Officer to amend the current Task Order for Design Services for Quantico Station Improvements executed with STV, Inc. under the General Engineering Consulting Services contract in the amount of $217,072, plus a 10 percent contingency of $21,707, for a total of $238,779. This will increase the total authorization for this Task Order from $830,833, to a total amount not to exceed $1,069,612.
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Approved this 17th day of July 2020

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Gary Skinner
Chairman

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Jeanine Lawson
Secretary