To: Chairman Skinner and the VRE Operations Board
From: Rich Dalton
Date: May 15, 2020
Re: Authorization to Amend the Contract for Engineering and Environmental Services for the Rolling Road Platform Extension

Recommendation:
The VRE Operations Board is asked to authorize the Acting Chief Executive Officer to execute a contract amendment with Dewberry Engineers Inc., formerly Dewberry Consultants LLC, of Fairfax, Virginia, for Engineering and Environmental Services for the Rolling Road Platform Extension in the amount of $100,250, plus a 10 percent contingency of $10,025, for a total amount of $110,275, to complete design services. This will increase the total authorization for this contract from $442,900 to a total amount not to exceed $553,175.

Summary:
Design efforts identified several elements requiring additional work such as the condition of the existing platform and stairs and changes to VRE’s project delivery process.

VRE requested Dewberry submit a proposal to accomplish the additional required work. Dewberry’s proposed cost was compared to the level of effort anticipated and determined by VRE staff to be fair and reasonable.

Background:
VRE has instituted a program of station improvements in accordance with the VRE System Plan 2040. In April 2016, the VRE Operations Board authorized the CEO to execute a contract for Engineering and Environmental Services for the Rolling Road Platform Extension with Dewberry. Under this contract, Dewberry was tasked to provide conceptual
design, environmental analysis and engineering services for an extension of the VRE Rolling Road Station platform in Fairfax County to accommodate eight-car trains.

During the design phase, additional required design work was deemed necessary due to the condition of the existing platform. Concrete repairs, stair replacement and canopy roof upgrades were identified as essential to the project. VRE also requested additional design changes to be shown on the project construction plans to comply with VRE’s new project delivery process.

VRE requested Dewberry submit a proposal to accomplish the additional required work described herein. Dewberry’s proposed cost was compared with the Independent Cost Estimate prepared by VRE staff and determined to be fair and reasonable.

**Fiscal Impact:**

Funding is provided through federal Congestion Management/Air Quality (CMAQ) grant VA-90-X046, and associated state match (#72513-12) for the design and construction of the Rolling Road platform extension.
Virginia Railway Express
Operations Board

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Authorization to Amend the Contract for Engineering and Environmental Services for the Rolling Road Platform Extension

WHEREAS, the VRE System Plan 2040 calls for the extension of all platforms to accommodate eight-car trains in order to enhance operational efficiency and flexibility; and,

WHEREAS, In April 2016, the VRE Operations Board authorized the CEO to execute a contract for Engineering and Environmental Services for the Rolling Road Platform Extension with Dewberry Consultants LLC, now Dewberry Engineers Inc., of Fairfax, VA; and,

WHEREAS, additional work was deemed necessary during final design due to the condition of the existing platform; and,

WHEREAS, VRE has received a proposal from Dewberry for completion of design services and has deemed it to be fair and reasonable;

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board does hereby recommend the Commissions find that, in accordance with recently adopted amendments to budget bills HB 29 and 30, meeting by electronic means is authorized because the nature of the declared emergency makes it both impracticable and unsafe for the Operations Board to assemble in a single location on May 15, 2020, and that meeting by electronic means is authorized because the items on the May 15, 2020 Operations Board Meeting Agenda are statutorily required or necessary to continue operations of the Operations Board and the discharge of the Operations Board’s lawful purposes, duties, and responsibilities; and further find that meeting by electronic means is authorized because the items on the May 15, 2020 Operations Board Meeting Agenda are encompassed within the continuity of operations ordinances adopted by member localities of the Virginia Railway Express Operations Board to assure the continued operation of the government during the disaster posed by the public health emergency resulting from COVID-19; and,

BE IT FURTHER RESOLVED THAT, the VRE Operations Board does hereby authorize the Acting Chief Executive Officer to execute a contract amendment with Dewberry Engineers Inc., formerly Dewberry Consultants LLC, of Fairfax, Virginia, for Engineering and Environmental Services for the Rolling Road Platform Extension in the amount of $100,250, plus a 10 percent contingency of $10,025, for a total amount of $110,275, to
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complete design services. This will increase the total authorization for this contract from $442,900 to a total amount not to exceed $553,175.

Approved this 15th day of May 2020

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Gary Skinner
Chairman

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Jeanine Lawson
Secretary