



VIRGINIA RAILWAY EXPRESS

1500 King Street, Suite 202
Alexandria, VA 22314
Ph: 703-684-1001/TTY: 703-684-0551
Fax: 703-684-1313

APPLICATION FOR REDUCED FARE ID CARD FOR SENIOR CITIZENS

APPLICANT INFORMATION (ALL INFORMATION MUST BE COMPLETED)

NAME: (PLEASE PRINT CLEARLY)

LAST NAME FIRST NAME M.I.

STREET ADDRESS: (HOME ADDRESS REQUIRED - NO P.O. BOXES OR OFFICE LOCATIONS)

STREET ADDRESS/APT # CITY STATE ZIP CODE

PHONE # _____ **DATE OF BIRTH:** _____ **LAST FOUR DIGITS OF SS #**
_____ X X X - X X - _____

Gender: Male _____ Female _____ **E-Mail:** _____

[E-MAIL ADDRESS IS IMPORTANT - DELAYS MAY OCCUR IN PROCESSING APPLICATION IF LEFT BLANK]

Do you use elevators where possible? _____ Yes _____ No

Do you require the use of the lift to access VRE trains? _____ Yes _____ No

Origination Station: _____

Destination Station: _____

In case of an emergency, who should be notified?

Name: _____ **Ph#** _____

By signing below, you are acknowledging that the above-information is true and accurate and that you qualify for VRE's Reduced Fare ID under the stated guidelines on page 2 of this application:

Signature **Date**

Eligibility determinations are governed by the Reduced Fare ID card policies in effect on the date the application is received by VRE.

OPTIONS FOR SUBMITTING YOUR APPLICATION

By Mail, Fax or E-mail

Mail the original, completed application to the Virginia Railway Express, Attn: Reduced Fare ID Card, 1500 King Street, Suite 202, Alexandria, VA 22314, by Faxing to 703-838-5446 or by e-mailing to jyoung@vre.org. **[Original Physician Certifications must be mailed in, but a copy can be sent in advance via e-mail or fax to start the application process]**. After receipt of the application, ID's may take 10 business days (usually less) to process. You will be notified via the e-mail address provided on page 1 of the application if there is a problem in processing the application. Failure to provide an e-mail address will cause a delay in processing. **A .jpg "headshot" is needed for the ID.** This should be sent to jyoung@vre.org or you may come to the above-stated address to have your photo taken. During the application process, patrons with disabilities who need to ride the train will need to pay full fare. No refunds will be provided.

In Person at VRE's Office in Alexandria

Bring the original, completed application to our office located at 1500 King Street, Suite 202, Alexandria, VA 22314 between the hours of 7:30am to 6:30 pm Monday thru Friday. Please call ahead to ensure availability of staff (703) 684-1001. Your photo will be taken. After receipt, ID's may take 10 business days (usually less) to process. You will be notified via the e-mail address provided on page 1 of the application if there is a problem in processing the application. Failure to provide an e-mail address will cause a delay in processing. During the application process, patrons with disabilities who need to ride the train will need to pay full fare. No refunds will be provided.

OWNERSHIP OF A VRE REDUCED FARE ID CARD

The valid VRE Reduced Fare ID Card must be in the possession of the cardholder at all times while riding a VRE train. The ID must be shown in order to purchase any VRE tickets at the 50% discount. The conductor may ask to see the qualifying ID for anyone riding on discounted tickets. Refusal to comply will result in cancellation of the card and vendor notification. ID cards used in any unlawful manner will be confiscated.

REPLACING LOST VRE REDUCED FARE ID CARDS

If you lose your valid VRE Reduced Fare ID Card, you may obtain a replacement. A fee of \$5.00 is charged for the first replacement and \$10.00 for each subsequent replacement. The fee may be waived upon receipt of a police report documenting theft of the VRE Reduced Fare ID Card.