Scope of Work
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1. PROJECT BACKGROUND AND OVERVIEW

Virginia Railway Express (VRE) seeks to replace the seat bottom cushions in its fleet of Gallery IV passenger railcars with new seat cushions to fit into the current frame structures with no modifications to the frames. The cars in VRE’s fleet include seventy-one (71) Gallery IV railcars built by Nippon Sharyo.

2. PRODUCT SPECIFICATIONS AND SALIENT CHARACTERISTICS

A. The Contractor shall deliver the following to VRE:

1. Total of 2,904 Two (2) Passenger Seat Bottom Cushions, Kustom Seating Unlimited Inc. Part #KSU-CUU-04524 or approved equal.

2. Total of 2,904 One (1) Passenger Seat Bottom Cushions, Kustom Seating Unlimited Inc. Part #KSU-CUU-04520 or approved equal.

3. Total of 720 Flip Seat Bottom Cushions, Kustom Seating Unlimited Inc. Part #KSU-CUU-04513 or approved equal.

B. The seat bottom cushions provided by the Contractor must fully conform to the requirements identified in ATTACHMENT F – TECHNICAL SPECIFICATIONS FOR SEAT BOTTOMS FOR PASSENGER RAILCARS.

C. The new seat cushions shall fit into the existing frame structures.

D. The seat cushion upholstery material shall be transportation grade vinyl (artificial leather) composed of a knit fabric backing and expanded PVC coating, antique blue in color.

E. The fabric must be able to be cleaned by at least three (3) widely available commercial industrial cleaning agents that are known to be chemically compatible.

F. VRE will be responsible for installation of the seat bottom cushions provided by the Contractor.
3. **SHIPPING AND DELIVERY**

A. Within ninety (90) consecutive calendar days from the date set forth in the written Notice-To-Proceed (NTP), the Contractor shall deliver to VRE one (1) set of passenger seat bottom cushions. The set shall include the following:

1. One hundred twenty-one (121) Two (2) Passenger Seat Bottom Cushions
2. One hundred twenty-one (121) One (1) Passenger Seat Bottom Cushions
3. Thirty (30) Flip Seat Bottom Cushions

B. The Contractor shall continue to deliver one (1) set of passenger seat bottom cushions every two (2) weeks until a total of twenty-four (24) sets have been received and accepted by VRE. Each set shall match the composition requirements of Section 3.A above.

C. If the delivery of passenger seat bottom cushions is not met by the Contractor as specified above, the order may be cancelled by VRE.

D. A written shipping release shall be obtained from VRE before shipping the passenger seat bottom cushions.

E. The Contractor shall prepare its own packing list to accompany each delivery. The packing list shall identify the part numbers and quantity shipped.

F. Upon receipt of each shipment of passenger seat bottom cushions, a VRE representative must sign the packing list. The signed packing list shall be included with each corresponding invoice submitted to VRE for payment.

G. Shipments shall be FOB Destination. Therefore, any damage incurred in shipping the passenger seat bottom cushions to VRE is the sole responsibility of the Contractor.

H. The Contractor shall direct deliveries to the following address:

   VRE Crossroads Maintenance and Storage Facility
   9400 Crossroads Parkway
   Fredericksburg, VA 22408

I. Deliveries shall be made between the hours of 9:00 A.M. and 4:00 P.M. Eastern Time, Monday through Friday.