VIRGINIA RAILWAY EXPRESS

AMENDMENT OF SOLICITATION

REQUEST FOR PROPOSALS (RFP)

ADDENDUM No. 2

Issued: February 22, 2021

RFP No.: 021-008            Title: Final Engineering Design Services for VRE Broad Run Expansion

Contact: Ramon Paez
Email: rpaez@vre.org
Telephone: (703) 838-5447

This addendum is hereby incorporated into the solicitation documents of the above referenced RFP. The following items are clarifications, corrections, additions, deletions and/or revisions to the RFP, which shall take precedence over the original documents. **Bold and Italics** indicates additions while deletions are indicated by strikethrough. Offerors must acknowledge receipt of this addendum by returning a signed original with their Proposal.

DESCRIPTION OF AMENDMENT

The above numbered solicitation is amended as follows:

1. **PART IV – PROPOSAL REQUIREMENTS**

   A. Note the following revision to Sub-Section 03, Proposal Submittal Elements, Paragraph A, TAB 5:

      **REVISE:**
      Tab 5- Evaluation Criteria No. 2 (Maximum 18 pages excluding Subcontractor Form)

   B. Note the following revision to Sub-Section 03, Proposal Submittal Elements, Paragraph A, TAB 6:

      **REVISE:**
      Tab 6- Evaluation Criteria No. 3 (Maximum 8 pages)

   C. Note the following revision to Sub-Section 03, Proposal Submittal Elements, Paragraph A, TAB 7:

      **REVISE:**
      Tab 7- Evaluation Criteria No. 4 (Maximum 8 pages)
D. Note the following revision to Sub-Section 03, Proposal Submittal Elements, Paragraph A, TAB 12:

**REVISE:**
Tab 12- Appendix: Shall include full resumes, *professional licenses and certifications* for each Key Personnel.

2. **PART V – SUBMISSION OF PROPOSAL**

A. Note the following addition to Sub-Section 02, Paragraph A:

**ADDITION:**

*Text:* The Proposal must be *typed*. Type size must not be smaller than Microsoft Word Times New Roman 11-point font, normal proportional spacing. Text lines must be *single-spaced*. *Type size for custom graphics and charts must not be smaller than Microsoft Word Times New Roman 9-point font.*

3. **PART VI – EVALUATION PROCESS AND CRITERIA**

A. Note the following revisions to Sub-Section 04, Criteria No. 2:

**REVISE:**
Criteria No. 2- Capability, Expertise and Past Performance of the Prime Firm and Proposed Team/Subcontractor(s) (Maximum 15 pages):

**REVISE PARAGRAPH F:**
Project sheets shall be *one two (± 2) projects per page per project.*

B. Note the following revision and addition to Sub-Section 04, Criteria No. 3:

**REVISE:**
Criteria No. 3- Project Approach and Understanding (Maximum 5-8 pages):

**ADDITION OF PARAGRAPH F:**
*f. Proposed action plan or milestone project schedule for the project duration after the Notice-To-Proceed (NTP) is provided.*

C. Note the following revisions to Sub-Section 04, Criteria No. 4:

**REVISE:**
Criteria No. 4- Project Management and Quality Assurance/Control Plan (Maximum 7-8 pages including the organizational chart):

**REVISE PARAGRAPH I:**
Location(s) of the Prime Consultant’s and each Subconsultant’s main, local, and branch offices *who will be working on this project.*
4. **PART X - INSURANCE REQUIREMENTS:**

   A.  Note the following revision to Section 02, Sub-section A:

   **REVISE:**
   The Contractor shall procure and maintain, at its own expense, for the duration of the performance of the work, Commercial General Liability Insurance (“CGL Insurance”) having a combined single limit of not less than $5,000,000 **$2,000,000** per occurrence for all loss, damage, cost and expense, including attorneys' fees, arising out of bodily injury liability and property damage liability during the policy period. Said policy shall include explosion, collapse, and underground hazard (XCU) coverage, and shall be signed and endorsed to name “Northern Virginia Transportation Commission and the Potomac and Rappahannock Transportation Commission, together known as Virginia Railway Express” both as the certificate holder and as an additional insured, and shall include a severability of interests provision. The signed endorsement page must be submitted with the Certificate of Insurance.

   B.  Note the following revision to Section 06, Sub-section 2:

   **REVISE:**
   Commercial General Liability (CGL) coverage with limits of not less than $5,000,000 **$2,000,000** per occurrence for all loss, damage, cost and expense, including attorneys' fees, arising out of bodily injury liability and property damage liability during the policy period. Signed endorsement page must be submitted with Certificate of Insurance. Refer to #12 and #13 for list of additional insured.

5. **PART XII - ATTACHMENTS:**

   A.  Note the following addition to Attachment A- Scope of Work, Section II, Sub-section M:

   **M. Any deliverable requiring a Professional Engineer (P.E.) seal must be signed by an engineer licensed in the Commonwealth of Virginia.**

   B.  Insert Attachment J- Basis of Design annotated “Addendum No. 2” referenced in this addendum.

   C.  Attachment J may be accessed via one of the two links below:

   ```
   https://app.e-builder.net/public/publicLanding.aspx?QS=e691a05a60224d88a870fa09974920dd
   or
   ```

6. **LIST OF ADDENDUM NO. 1 DOCUMENTS (IN PDF)**

   A.  Note the following documents are issued noted Addendum No. 1:

   1.  Attachment J- Basis of Design
7. Except as specifically amended herein, all other terms and conditions of this solicitation remain unchanged and in full force and effect.

Offerors must acknowledge receipt of this amendment by returning a signed original with the Proposal package prior to the hour and date specified in the solicitation. Failure to acknowledge receipt of this document may be grounds to declare your Proposal non-responsive.

Company____________________________________________________________________

Address _______________________________________________________________________

City __________________________State_______________________ Zip Code ____________

Name of Person Authorized to Sign ______________________________________________

Print

Signature__________________________________________Date________________________