



VIRGINIA RAILWAY EXPRESS  
OPERATIONS BOARD

**Agenda Item 10-A**  
**Information Item**

**To: Chair Bohmke and the VRE Operations Board**

**From: Rich Dalton**

**Date: January 19, 2024**

**Re: Spending Authority Report**

---

On September 18, 2020, the VRE Operations Board approved increasing the Chief Executive Officer's delegated spending authority from \$100,000 to \$200,000. It was resolved as part of that increased delegation that any purchase or contract award in the range of \$50,000 to \$200,000 would be communicated to the Board as an information item.

- On December 6, 2023, VRE issued a Purchase Order to Computer Aid, Inc. in an amount not to exceed \$53,716, utilizing a cooperative contract established by the Commonwealth to Virginia for IT Contingent Labor, to obtain technical support services on an as-needed basis to include analysis, troubleshooting and repairs to IT systems, hardware and computer peripherals.
- On December 7, 2023, VRE issued a Task Order in an amount not to exceed \$170,024 to Hill International, Inc. under the Program Management Consulting Services contract to provide program management support for the Alexandria Station Improvements project. For this assignment Hill will be responsible for reviewing the plans and specifications for the station improvements as well as the King and Commonwealth bridges being prepared by HDR to identify any potential errors, omissions, and anomalies. Hill will also conduct a constructability review, analyze the construction cost estimates and schedules, and monitor the permitting processes.
- On December 7, 2023, VRE issued a Task Order in an amount not to exceed \$168,142 to Hill International, Inc. under the Program Management Consulting Services contract to provide program management support for the Crystal City Station Improvements project. Hill will be responsible for reviewing the plans and specifications for the station improvements being



Northern Virginia  
Transportation Commission  
2300 Wilson Blvd., Suite 230  
Arlington, VA 22201  
703-524-3322



Virginia Railway Express  
1500 King Street, Suite 202  
Alexandria, VA 22314  
703-684-1001  
VRE.org



Potomac and Rappahannock  
Transportation Commission  
14700 Potomac Mills Road  
Woodbridge, VA 22192  
703-580-6121

prepared by VHB to identify any potential errors, omissions, and anomalies. This Task Order also includes a constructability review, analysis of the construction cost estimate and schedule as well as monitoring of the permitting processes.

- On December 23, 2023, VRE issued a Task Order in the amount of \$62,642 to U.S. Facilities, Inc. under the Maintenance Services for VRE Facilities contract to complete steel repairs to the handrails, posts, and mounting plates at the Backlick Road Station.
- On December 23, 2023, VRE issued a Task Order in the amount of \$55,125 to U.S. Facilities, Inc. under the Maintenance Services for VRE Facilities contract to complete steel repairs to the handrails, posts, and mounting plates at the Burke Centre Station.