



VIRGINIA RAILWAY EXPRESS
OPERATIONS BOARD

Agenda Item 10-B
Action Item

To: Chair Bohmke and the VRE Operations Board

From: Rich Dalton

Date: June 21, 2024

Re: Authorization to Execute an Enterprise Services Sales Order to Upgrade VRE's Communications Infrastructure

Recommendation:

The VRE Operations Board is asked to authorize the Chief Executive Officer to execute an Enterprise Services Sales Order with Comcast Corporation of Philadelphia, PA, to upgrade VRE's communications infrastructure in the amount of \$1,656,971, plus a 10 percent contingency of \$165,697, for a total amount not to exceed \$1,822,668.

Summary:

A Master Services Agreement (MSA) was previously established with Comcast, utilizing a cooperative U.S. General Services Administration contract, to provide internet service to each of VRE's station locations as well as its offices and maintenance and storage facilities. VRE seeks to execute a new Sales Order against the existing MSA for internet service for a term of five years, which will also serve to upgrade its communications infrastructure by providing higher network bandwidth.

Background:

VRE currently uses Comcast to deliver internet service to its offices, stations, and maintenance and storage facilities. Internet service is necessary to enable VRE locations to communicate externally and to connect VRE systems to other service providers and the World Wide Web.

VRE seeks to execute a new Enterprise Services Sales Order against the existing Master Services Agreement that it previously established with Comcast. The Sales Order will



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703-524-3322



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Potomac and Rappahannock
Transportation Commission
14700 Potomac Mills Road
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establish a commitment to deliver internet service to all VRE locations for a term of five years and also provide higher network bandwidth to support day-to-day operations at VRE's offices, stations, and maintenance and storage facilities.

Increased bandwidth will enable VRE to upgrade its communications infrastructure. For instance, increased internet bandwidth is necessary to support existing and improved systems, such as the security camera system, which is presently being expanded to all stations, offices, and maintenance and storage facilities to provide heightened safety and security measures.

Fiscal Impact:

The FY 2025 operating budget for "Information Technology – Communications" includes funding for this activity. Funding for future years will be included in each proposed annual operating budget.

**Virginia Railway Express
Operations Board Resolution**

10B-06-2024

**Authorization to Execute an Enterprise Services Sales Order to
Upgrade VRE's Communications Infrastructure**

WHEREAS, a Master Services Agreement (MSA) was previously established with Comcast Corporation, utilizing a cooperative U.S. General Services Administration contract, to provide internet service to each of VRE's station locations as well as its offices and maintenance and storage facilities; and,

WHEREAS, VRE seeks to execute a new Sales Order against the existing MSA for internet service for a term of five years, which will also serve to upgrade its communications infrastructure by providing higher network bandwidth; and,

WHEREAS, increased bandwidth will enable VRE to upgrade its communications infrastructure to support existing and improved systems, such as the security camera system, that is presently being expanded to all stations, offices, and maintenance and storage facilities;

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board does hereby authorize the Chief Executive Officer to execute an Enterprise Services Sales Order with Comcast Corporation of Philadelphia, PA, to upgrade VRE's communications infrastructure in the amount of \$1,656,971, plus a 10 percent contingency of \$165,697, for a total amount not to exceed \$1,822,668.

Approved this 21st day of June 2024



Ralph Smith
Secretary


Meg Bohmke
Chair