



**VIRGINIA RAILWAY EXPRESS
AMENDMENT OF SOLICITATION
REQUEST FOR PROPOSALS (RFP)**

ADDENDUM No. 2

Issued: February 19, 2026

RFP No.: 026-003 Title: General Planning and Engineering Consulting (GPEC) Services

Contact: Amanda Vitko Email: avitko@vre.org Telephone/Fax: (703) 838-5414

DESCRIPTION OF AMENDMENT

The above numbered solicitation is amended as follows:

1. PART II – PROCUREMENT SCHEDULE

Revision to the due date for Proposals.

DELETE: Page 5R

REPLACE WITH: Page 5RR attached herewith

2. PART VI – EVALUATION PROCESS AND CRITERIA

Revised requirements for Criteria No.1

DELETE: Page 25R

REPLACE WITH: Page 25RR attached herewith

3. Except as specifically amended herein, all other terms and conditions of this solicitation remain unchanged and in full force and effect.

Offerors must acknowledge receipt of this amendment by returning a signed original with the Proposal package prior to the hour and date specified in the solicitation.

Company _____

Address _____

City _____ State _____ Zip Code _____

Name of Person Authorized to Sign _____
Print

Signature _____ Date _____

II. PROCUREMENT SCHEDULE

RFP Issued	January 13, 2026
Confirm Attendance at the Pre-Proposal Meeting	January 26, 2026 at 4:00 P.M. Eastern Standard Time (EST)
Pre-Proposal Meeting	January 28, 2026 at 2:00 P.M. EST
Submission of Written Questions	February 2, 2026 at 4:00 P.M. EST
Proposals Due (Closing Date and Time)	March 3, 2026 at 2:00 P.M. EST February 25, 2026
Interviews (Optional)	March 25, 2026 from 10:00 A.M. to 4:00 P.M. EST

Virginia Railway Express (VRE) reserves the right to make changes to the above-mentioned schedule. All such changes shall be made by an addendum to the solicitation. Offerors must frequently monitor VRE's website at www.vre.org for information concerning this solicitation, including any addenda or notices.



2. Information shall be on work experience and projects performed by each of the Offeror's Subcontractors that are considered most relevant in demonstrating their ability to support the Offeror in the effort, including rationale supporting the Offeror's assertion of relevance. At VRE's direction, any proposed Subcontractor(s) identified by the Offeror may be contacted for the purpose of determining the responsibility of the Offeror.
- c. Specific relevant experience of firm(s) working together on previous projects.
 - d. Identify ~~three (3)~~ **five (5)** projects *for the Prime Contractor and three (3) for each Subcontractor* on which comparable work has been *performed* ~~done by the Prime Contractor and each Subcontractor~~ in the past five (5) years or is currently being performed. The total list of projects must include at least one (1) project from each discipline / service category included in the Scope of Work. If applicable, the following information must be provided.
 1. Project name, location, and brief description of the work completed.
 2. Similarity or relevance of the work completed.
 3. Name of the Owner's representative, title, address, email, and telephone number. The Owner's representative must have personal knowledge of the Offeror's performance.
 4. Detailed project description.
 5. Roles and responsibilities of the firm.
 6. Dollar value of services provided.
 7. The date the project started, the duration, and the actual project completion date, as compared to the planned completion date at the time of award.
 8. Explanation of any variance between original budget, award amount and final cost (if any).

Project sheets shall contain two (2) projects per page.

The Owner's representative contact person submitted by the Offeror must be someone with personal knowledge of the project and Offeror's performance. The contact person must be informed they are being used by the Offeror as a reference and that VRE may call or email them to discuss the Offeror's performance. More than one contact person can be listed; however, all must have knowledge of the specific project identified by the Offeror.

Do not list principals, officers, board members or representatives who do not have intimate knowledge of project specific information. Failure of the references to have the ability to respond to project inquiries may negatively impact the Offeror's rating for this criterion.

