



Job Announcement

Requirements Modified 8-24-2021

Project Manager – Construction & Design

The Virginia Railway Express (VRE), a growing commuter rail operation connecting Washington, D.C. with Northern Virginia, and surrounding counties, is in need of a Project Manager of Design & Construction, an experienced professional who will provide engineering and/or construction management leadership on VRE capital projects. This position reports to our Headquarters located in Alexandria, VA.

Position Description

The Project Manager of Design & Construction assists in the development and review of design and engineering documents pertaining to railroad, railroad facilities and station construction and maintenance projects. Functions as lead project manager for multiple projects simultaneously during the design and/or construction phases.

Requirements

Required:

- Bachelor's Degree in Civil Engineering or a closely related field; OR an accredited degree and at least twelve (12) years related experience in the railroad industry
- Minimum of six (6) years of design and/or construction experience, at least two of which were in a supervisory or project lead capacity
- Registration as a Professional Engineer (PE) from the Commonwealth of Virginia or be a registered PE in another state with the capability of acquiring Virginia registration within six months of hire; OR eligible for registration as a PE within one year of hire; OR have at least twelve (12) years of experience with the design and/or construction of infrastructure projects
- Ability to work flexible hours demanded by a transit operation environment
- A valid driver's license, current auto insurance, and a safe driving record at all times during employment with VRE.

Desirable:

- A strong portfolio in rail or transit experience and familiarity with VRE.

Essential Functions

- Provides management and supervision of the engineering and/or construction elements of VRE capital projects. Coordinates project management responsibilities, reviews project progress, identifies deficiencies and opportunities, and recommends solutions.
- Functions as project manager leading the management, scheduling, coordination, monitoring and execution of various capital projects constructing new and/or improvements to railroad tracks, signals, bridges, tunnels, communications infrastructure, passenger stations, parking lots/structures, yards, and maintenance facilities.
- Promotes a safe and healthy work environment and monitors strict adherence to the safety rules promulgated by VRE and its host railroads.
- Monitors and reports activities performed by VRE staff, railroad force account employees,

consultants and contractors including, but not limited to, planning studies, environmental assessments, design, engineering, and construction.

- Develops project scopes of services and engages in activities related to the procurement of contractors and consultants.
- Coordinates project design and construction activities directly with host railroads and local jurisdictions.
- Establishes procedures for and maintains documentation of project management plans, project controls, finances, progress reporting for assigned projects typically ranging in value from \$100,000 to \$50 million.
- Ensures adherence to budget, scope, and schedule on multiple projects simultaneously.
- Maintains awareness of and ensures project compliance with possible restrictions on project funding sources.
- Establishes and maintains quality control and assurance on assigned projects.
- Reviews and approves design drawings and specifications for construction projects and studies.
- Lead and manage engineering analyses, feasibility studies, condition assessments, and simple environmental reviews.
- Other duties as assigned.

How to Apply

For the complete job description, please see our website: www.vre.org. Position will remain open until filled. Qualified candidates interested in applying should submit by e-mail a professional styled cover letter, resume and three confidential references (to include their address, phone & e-mail) as soon as possible to:

Human Resources Administrator
1500 King Street, Suite 202
Alexandria, VA 22314
E-mail: hr@vre.org

Salary and Benefits

This is a full-time position offering a competitive salary and outstanding benefits (health, dental, vision, life, disability insurance, VRS Retirement, ICMA Supplemental Retirement with \$25 match, access to pre-tax childcare and health flexible spending plans, annual and sick leave, 13 holidays, as well as free parking, transportation on our trains, or transit benefits). In addition, VRE offers opportunities for continuing professional development and training.

Projected hiring range: \$96,723.89 thru \$145,000, depending upon prior experience and education.

VRE's Mission Statement

The Virginia Railway Express (VRE), a joint project of the Northern Virginia Transportation Commission and the Potomac and Rappahannock Transportation Commission will provide safe, cost effective, accessible, reliable, convenient, and comfortable commuter-oriented rail passenger service. VRE will contribute to the economic development of its member jurisdictions as an integral part of a balanced, intermodal regional transportation system.

The Virginia Railway Express
1500 King Street, Suite 202
Alexandria, VA 22314
703-684-1001/1-800-RIDE-VRE